

DRIVEN TO SUCCEED

Annual Report 2002 - 2003



Central Savannah River Area Regional Development Center

Burke Columbia Glascock Hancock Jefferson Jenkins Lincoln
McDuffie Richmond Screven Taliaferro Warren Washington Wilkes

Staff Listing

Last Name	First Name	Department	Position	Extension
Andrews	Kim	Administration	Accounting Technician	113
Arnold	Becky	Administration	Contract Manager	114
Campbell	Nancy	Planning	Intern	109
Cope	Lori Wren	LDC	Loan Officer	108
Crosson	Anthony	Administration	Executive Director	107
Cummings	Jeanette	AAA	Director of AAA	117
Ervin	Brenda	AAA	Network Administrator	132
Floyd	Anne	LGS	Director of Local Government Services	121
Gray	Kimberly	LGS	Grants Administrator	119
Griffin	Randy	LDC	President Local Development Corp.	110
Haley	Cynthia	AAA	Information and Screening Specialist	132
Halverson	Greg	LGS	Director of Economic Development	122
Harris	Jackie	AAA	Contract Manager	123
Howard	Mary	GIS	GIS Manager	127
Jenkins	Ashley	AAA	ESP Resource Specialist	136
Johnson	Barbara	AAA	Administrative Secretary	138
Johnson	Shelly	AAA	Information & Screening Specialist	134
Jopling	Georgia	AAA	Caregiver Specialist	147
Lyon	Russell	GIS	GIS Technician	126
McNair	LaTonya	AAA	Quality Assurance Manager	135
Masters	Diane	LDC	Loan Officer	115
Meeks	Jeanne	AAA	Information & Screening Specialist	143
Pappis	Costa	Planning	Transportation Planner	129
Ramey	Patricia	AAA	Gateway Administrator	145
Reinert	Roberta	AAA	Nutritionist Services Specialist	150
Richardson	Carolyn	AAA	GeorgiaCares Administrative Secretary	153
Rogers	Patricia	AAA	Information & Screening Specialist	137
Sand	Lori	Planning	Planning Director	128
Shealy	L. Mack	Administration	Chief Financial Officer	118
Sheppard	Elizabeth	Administration	Administrative Secretary	105
Smith	Emma Lee	AAA	Administrative Secretary	150
Sparks	Jacqueline	AAA	Information & Screening Specialist	133
Spivey	Lauren	AAA	Elder Rights Coordinator	131
Trosper	Karla	Administration	Accountant	116
Tutt-Cherry	Joyce	AAA	Community Resource Specialist	139
Walker	Lee Alice	AAA	Lead Information & Screening Specialist	141
Werner	Michelle	LGS	Grants Administrator	120
White	Wallace	AAA	GeorgiaCares Coordinator	138

RDC MAIN LINE NUMBER: 706-210-2000
LEAVE A MESSAGE: 706-210-2005
AAA TOLL FREE: 1-888-922-4464
GEORGIACARES: 706-210-2029

RDC FAX NUMBER: 706-210-2006
AAA MAIN LINE: 706-21-2018
AAA FAX: 706-210-2024
GEORGIACARES TOLL FREE: 1-800-669-8387

Please visit our web site at <http://www.csrardc.org>

CSRA RDC EXECUTIVE COMMITTEE
2002-2003

Bob Young
Augusta-Richmond County
Chair

Frank Thomas
City of Washington
Vice-Chair

Horace Daniel
Washington County
Secretary/Treasurer

Ron Cross
Columbia County

Edward Burten
Washington County
Private Sector Representative

Bob Knox
City of Thomson

Herman Lodge
Burke County

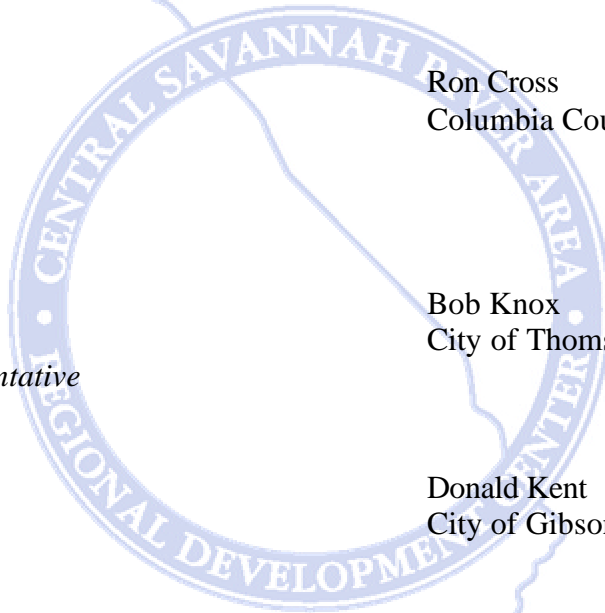
Donald Kent
City of Gibson

Dr. Gardner Hobbs
Jefferson County
Immediate Past Chairman

Terry Elam
Augusta Technical College
Ex-Officio Member

Andy Crosson
CSRA RDC
Executive Director

Mack Shealy
CSRA RDC
Financial Officer



Executive Director's Annual Report Fiscal Year Ending June 2003

Fiscal Year 2003 was a productive year at the CSRA Regional Development Center. You will find detailed information about the year's activities in this report. I encourage you to review the material contained in this report to find out how the RDC might better serve your community. Some of the major activities that we engaged in during the year are as follows:

- The RDC was awarded two innovation awards by the National Association of Development Organizations. The two projects that were awarded included the Piedmont Scenic Byway project, which resulted in the State's designation of State Route 16 across Hancock County, and the Aerial Photography and Tax Parcel Collection project, which resulted in up-to-date data collection and an online tax system for Jefferson, Warren, Glascock, and Taliaferro Counties.
- The RDC's Local Development Companies allocated \$9.2 million in funds for 40 loans resulting in a total of \$20.8 million in total project costs and helped create and/or retain 210 jobs in the CSRA during FY 2003.
- Local Government Services (LGS) staff secured five Community Development Block Grants totaling approximately \$2.5 million for the cities of Davisboro, Millen, Sandersville, Sardis, and Waynesboro.
- The RDC completed a Comprehensive Youth Development Strategy for the Central Savannah River Area during the year. The CYDS identified community assets, facilities, and social indicators to determine where there are gaps and overlaps in services, and problems in the communities so that they can be properly addressed in the strategy. All indicators were mapped in the RDC's GIS system.
- LGS staff prepared Assistance to Firefighters Grants that were awarded in the amount of \$325,990 to fire departments located in the cities of Avera, Louisville, Newington, Stapleton, and Sylvania.
- Administrative staff managed coordinated transportation contracts totaling \$2,074,367 for Burke, Columbia, Glascock, Jenkins, Lincoln, McDuffie, Richmond, Screven, Taliaferro, Warren, Washington, and Wilkes Counties. The total number of unduplicated consumers served in Region 7 through the DHR Coordinated System equaled approximately 1,100 for a total of 263,856 one-way trips.
- Planning staff began Comprehensive and Solid Waste Management Plan 10-Year Updates for Warren County, including Warrenton, Camak and Norwood, and Jefferson County, including Louisville, Wrens, Stapleton, Avera, Bartow and Wadley. Planning staff also completed.
- To respond to the needs of smaller communities, the AAA continued its funding of an innovative concept – mobile day care. Through the Augusta office of the Alzheimer's Association, a van equipped with trained staff and equipment traveled to selected counties and set up adult day care programs twice weekly in community centers, church social halls, and similar spaces, making this vital service available to families who couldn't reach Augusta's permanent adult day centers.

This year's Annual Report theme is "*Driven to Succeed.*" As you know, the Central Savannah River Area Regional Development Center exists primarily to ensure that our member jurisdictions have every opportunity to succeed in their regional and local endeavors. I can honestly report that the Central Savannah River Area Regional Development Center's staff is driven to succeed. Each member of the RDC's staff works diligently day and night to ensure that every project and every program undertaken by this office is successful. During a time when state and federal economies have suffered, the CSRA RDC's staff still managed to bring in \$3.1 million in state and federal grants for our member jurisdictions.

As always, you can be sure that the CSRA RDC strives to foster regional growth and economic prosperity for each of our members. As this report will demonstrate, the RDC continues to work diligently to give you the ability to take advantage of growth and development opportunities when they present themselves.

Service Delivery

For the past few years, I have pointed out that I have long been an advocate of the simple fact that Regional Development Centers operate on the economic principle of economies of scale. The importance of this simple fact dictates that I remind you again that the RDC staff is capable of providing services in a wide variety of programmatic areas. For example, by utilizing RDC staff, your community continues to have access to:

- Statistical and research personnel with economic development and analytical training,
- Planners who have achieved the American Institute of Certified Planners (AICP) status to better serve you in the areas of local planning, zoning, and land-use development issues,
- Historic preservation planning assistance from employees with extensive educational training and experience in the field,
- Economic development assistance in the areas of community marketing and impact analyses,
- Geographic information system (GIS) and global positioning system (GPS) technologies and technical assistance,
- Professional grant writing and grant administration services,
- Comprehensive personnel system developments/updates including job description development, wage and salary analyses, and merit-based pay plan development and implementation.

In addition, the CSRA Development Companies are component units of the CSRA Regional Development Center that provide loans to small businesses for a variety of purposes. The programs have grown from financing a handful of loans each year in the 1980s to funding over 152 projects in the last four years.

The Development Companies have operating relationships with the Small Business Administration (SBA), the Economic Development Administration (EDA), and the Department of Agriculture (USDA). Through the efforts of the Local Development Companies' staff, the LDC helped local businesses create and/or retain jobs over 530 jobs during the past two years.

Finally, the Regional Development Center continued in FY2003 to serve as the state-designated Area Agency on Aging for the CSRA. Through the RDC's AAA department, numerous vendors in the region received funding for projects designed to assist the region's elderly population. Additional information about the AAA's accomplishments can be found under the Area Agency on Aging's departmental section in this report.

As this year's Annual Report will show, the CSRA Regional Development Center achieved many goals and objectives during FY 2003. This annual report outlines many of the tasks undertaken and goals achieved by the RDC staff during the fiscal year. I encourage you to review it thoroughly so that you can fully appreciate all of the work that the RDC is capable of doing for your community.

Please do not hesitate to contact me if the Central Savannah River Area Regional Development Center can ever be of any assistance to you or your community.

Sincerely



Andy Crosson
Executive Director

FINANCE AND ADMINISTRATION DEPARTMENT

L. Mack Shealy, CPA, CGFM
Chief Financial Officer

Karla Trospen, Personnel/Accounting Coordinator

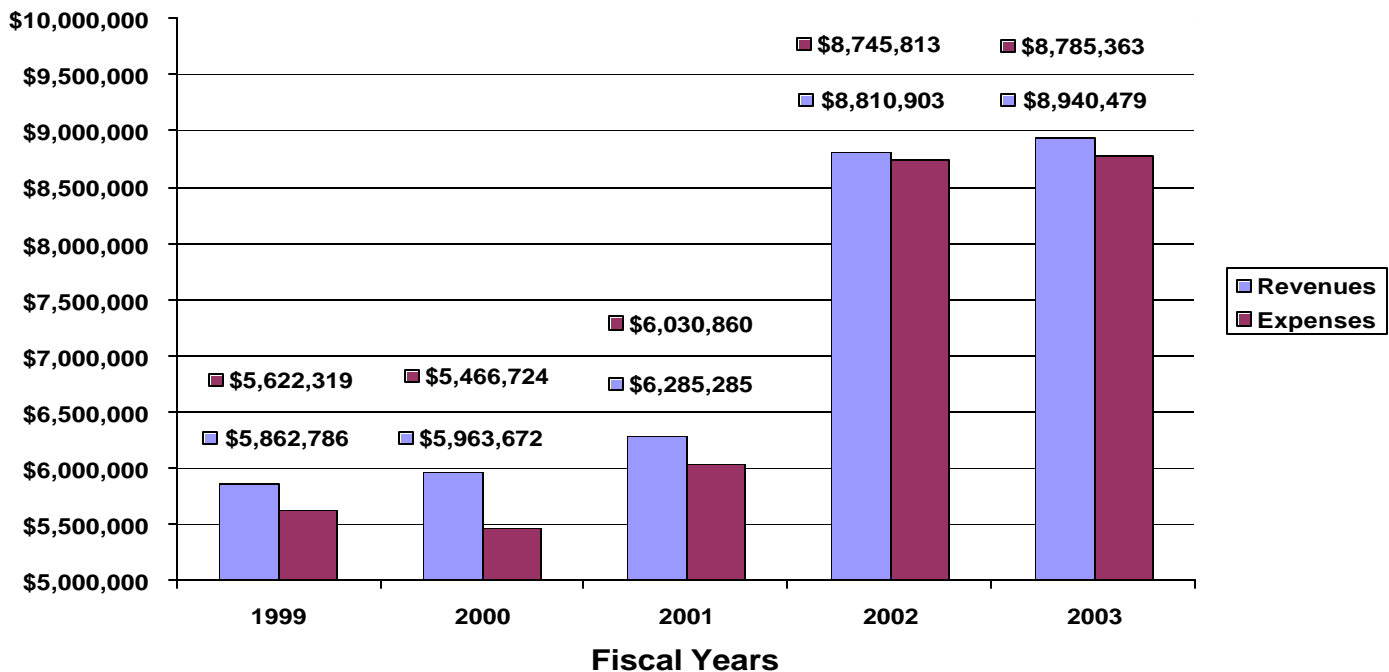
The Department of Finance and Administration manages all internal and external financial activities of the CSRA RDC. The Department runs all financial operations required for the day-to-day maintenance of the RDC, such as accounts payable, accounts receivable, payroll, cash management, capital budgeting, financial analysis and reporting, and internal control procedures. In addition, the Department of Finance supports other departments in the RDC by tracking the funding status and expenditure levels of grants received, submitting required reports to grantor agencies, and assuring compliance with federal, state, and local regulations for programs and funding received by the RDC.

For ten consecutive years, the CSRA RDC's Comprehensive Annual Financial Report has received the Government Financial Officers Association (GFOA) award for Certificate of Achievement for Excellence in Financial Reporting.

The administrative staff of the Department works diligently to ensure that all reports, documents, correspondence, and related materials are transmitted and maintained in a professional, accurate, and efficient manner. Additional services provided by the administrative staff of the Department include: word processing and desktop publishing; physical plant management of the office; updates and distribution of information to the Board of Directors; and organization of Board meetings, retreats, and special functions.

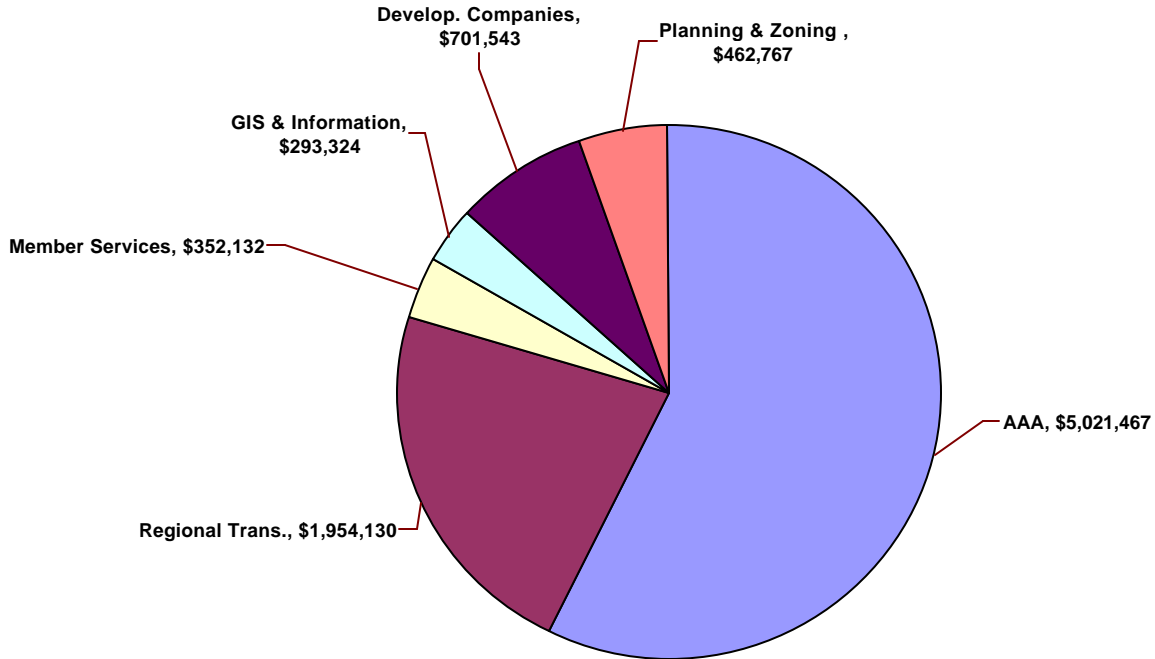
Financial Data for RDC: (includes revenues and expenses of the CSRA Local Development Companies - component units of the CSRA RDC)

CSRA RDC FINANCIAL SUMMARY
FY 1999 - FY 2003

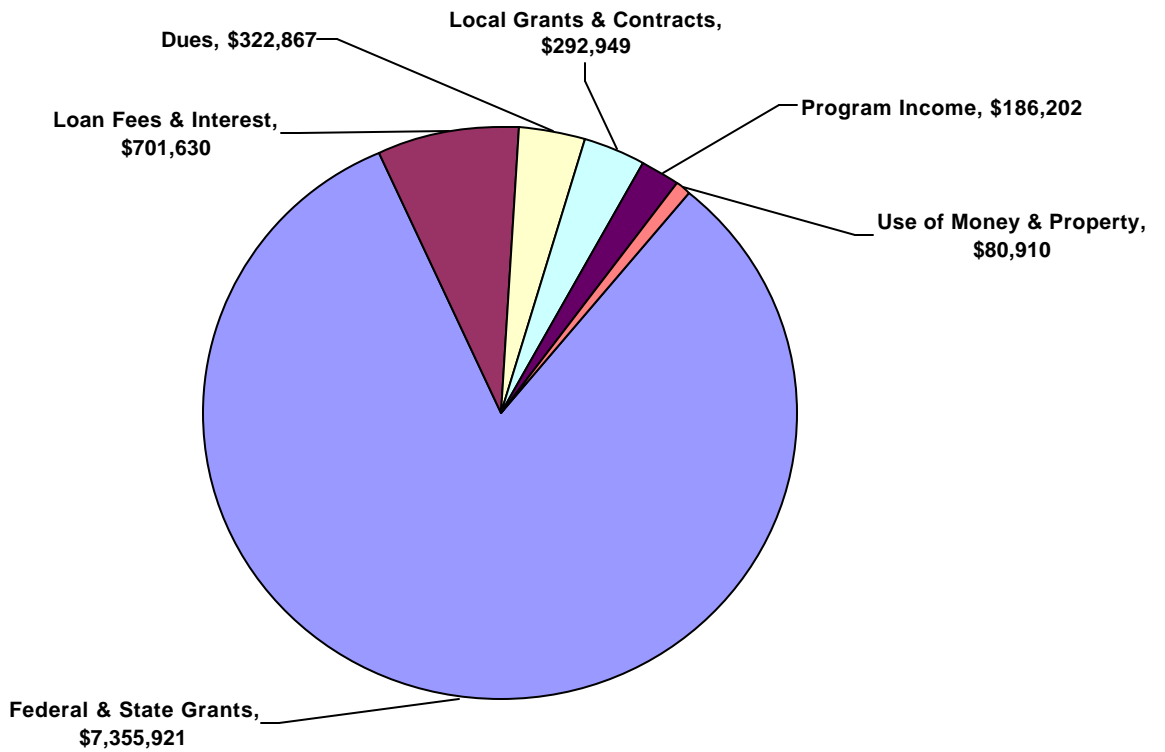


FINANCE AND ADMINISTRATION (Continued)
Financial Data (Continued)

TOTAL EXPENDITURES, FY 2003
\$8,785,363



TOTAL REVENUES, FY 2003
\$8,940,479



(Source: Unaudited 6/30/2003 Financial Statements)

COORDINATED TRANSPORTATION

Becky Arnold, Administrator

The Department of Human Resources (DHR) Coordinated Transportation System operates across divisional lines to provide quality transportation services for DHR consumers in a safe, efficient and effective manner. DHR is comprised of several divisions; among them are the Division of Aging, the Division of Mental Health Developmental Disabilities and Addictive Disorders, the Division of Rehabilitative Services, the Department of Family and Children Services, and the Division of Public Health. The Department of Labors' GoodWorks! Program is also supported under the DHR Coordinated Transportation System.

The CSRA RDC served as the primary contractor with sub-contractual agreements with the area transportation service providers. Through these arrangements, the CSRA RDC was responsible for administering the transportation of consumers for AGING, MHDDAD, DFCS, DOL - GOODWORKS, DPH, and DRS. The RDC's administrative staff solicited potential providers including governmental, private, for-profit, and non-profit operators. The administrative staff continued to prepare and submit proposals and established contractual agreements with subcontractors. Throughout the year, technical support and training was provided to twelve subcontractors to ensure that all reports, documents, and correspondence were transmitted and maintained in an accurate, efficient manner.

During the past fiscal year, the CSRA RDC administrative staff managed contracts totaling \$2,074,367 for Burke, Columbia, Glascock, Jenkins, Lincoln, McDuffie, Richmond, Screven, Taliaferro, Warren, Washington, and Wilkes Counties. The total number of unduplicated consumers served in Region 7 through the DHR Coordinated System equaled approximately 1,100 for a total of 263,856 one-way trips. The DHR Coordinated Transportation Contract is comprised of federal, state, and local funding sources.

The following is a summary of last year's expenditure activity:

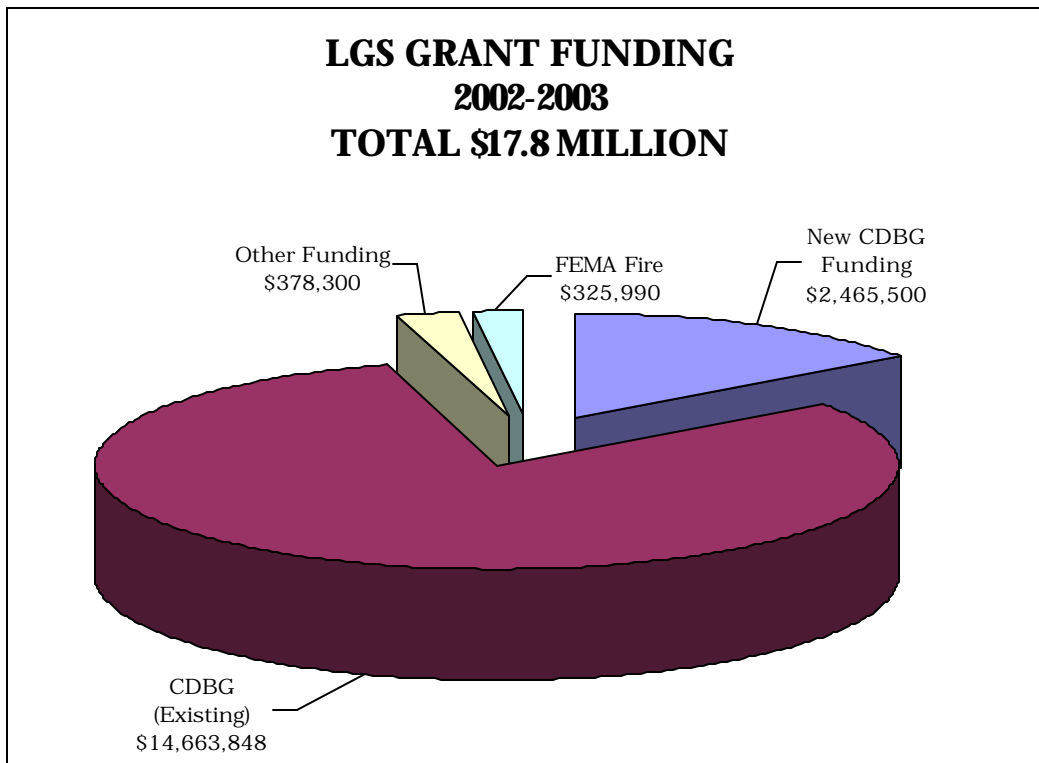
Local Government	Funding Type(s)	Amount
Burke County	SSBG, TANF, 5310, GoodWorks, Title III	\$ 152,301
Columbia County	SSBG, TANF, 5310, GoodWorks, Title III	\$ 135,776
Glascock County	TANF	\$ 744
Jenkins County	TANF, GoodWorks	\$ 26,452
Lincoln County	SSBG, TANF, 5310, Title III	\$ 20,330
McDuffie County	SSBG, TANF, 5310, GoodWorks, Title III	\$ 106,260
Richmond County	SSBG, TANF, GoodWorks, Title III	\$ 831,071
Screven County	SSBG, TANF, GoodWorks, Title III	\$ 227,598
Taliaferro County	SSBG, TANF, 5310, GoodWorks, Title III	\$ 14,397
Warren County	SSBG, TANF, GoodWorks, Title III	\$ 122,315
Washington County	SSBG, TANF, GoodWorks, Title III	\$ 221,069
Wilkes County	SSBG, TANF, 5310, GoodWorks, Title III	\$ 12,579
Administration		\$ 115,000
Local Match		\$ 25,112

DEPARTMENT OF LOCAL GOVERNMENT SERVICES

Anne S. Floyd, Director
Kimberly Gray, Grants Administrator
Michelle Werner, Grants Administrator

The Local Government Services Department offers a wide variety of services to local governments, citizens and non-profit agencies of the CSRA, including grant preparation and administration, comprehensive personnel system evaluation, economic development, and historic preservation. During fiscal year 2003, the LGS staff applied for and received over \$3.1 million of state and federal grants for infrastructure, planning, school to work, assistance to firefighters, hazard mitigation planning, and historic preservation projects. In addition, the Local Government Services Department administered over \$14.6 million in grant funds.

Grant Preparation and Administration



Community Development Block Grants

In FY 2003, 13 Community Development Block Grant applications were prepared for CSRA local governments by RDC staff, and 5 were awarded to CSRA RDC local governments totaling nearly \$2.5 million. Local governments will utilize these CDBG funds for the following infrastructure and public facilities projects to benefit low to moderate-income residents.

- City of Davisboro, Water Improvements, \$500,000
- City of Millen, Sewer Improvements, \$485,500
- City of Sandersville, Sewer Improvements, \$500,000
- City of Sardis, Water Improvements, \$500,000
- City of Waynesboro, Streets/Drainage Improvements, \$480,000

A CDBG Redevelopment grant for \$250,000 was awarded to the City of Washington for the purpose of creating a revolving loan fund to eliminate slum and blight in the downtown. The funds were loaned to the Fitzpatrick, LLC to assist with rehabilitation of the 1898 Fitzpatrick Hotel. The Hotel is scheduled for completion in August 2004 and will house 17 hotel rooms, three storefronts, a restaurant, a ballroom for receptions, and conference rooms.

In addition to preparing CDBG grant applications, the Local Government Services (LGS) staff administered as many as 32 CDBG and one Redevelopment Fund grant/loan totaling over \$14.6 million. During this past fiscal year, the LGS staff administered grants for Adrian, Burke County, Columbia County, Davisboro, Glascock County, Grovetown, Jefferson County (two), Jenkins County,

Keysville, Kite, Lincoln County, McDuffie County, Midville (two), Sandersville, Sardis (two), Sylvania, Taliaferro County, Tennille, Thomson (two), Washington (two), Waynesboro (two), Wilkes County, Wrens (three) and Wrightsville.

Wilkes County dedicated and opened its CDBG funded Washington-Wilkes Gymnasium with a ribbon-cutting ceremony as the headquarters for the Washington-Wilkes Recreation Commission. The brightly colored gym serves as a neighborhood facility for low to moderate-income users and more recreation features.

Immediate Threat and Danger Grants

The LGS staff prepared and administered five Immediate Threat and Danger grants totaling \$172,000.

- McDuffie County was awarded \$70,000 to drill replacement wells for low and moderate-income families whose wells went dry due to drought conditions.
- The City of Midville was awarded \$21,750 to repair the baffle curtains separating the two cells of the wastewater pond.
- The City of Sardis received \$46,500 to make required sewer system improvements to the water pollution control plant.
- The City of Stapleton was awarded \$6,750 to purchase a brush fire vehicle and \$50,000.00 to upgrade their water facilities.
- Wilkes County was awarded \$27,000 to drill six private wells for drought-stricken, low-to-moderate income families.

Local Development Funds

The LGS staff prepared 4 Local Development Fund (LDF) applications and 2 were awarded to CSRA local governments for a total of \$10,068.00. These projects are typically small projects that would not be completed without these funds. The maximum amount to be received is \$10,000 for a single unit of government:

- \$1,750, City of Louisville, City-wide National Register nomination
- \$8,318, City of Wadley, improvements to City Park

CSRA School to Work Partnership Grants

The LGS Staff prepared an amendment to the original Comprehensive Youth Development Strategy grant application for an additional \$75,000 totaling \$150,000 to Sandersville Technical College and Economic Development Region 7. The RDC has been serving as the Regional Champion researching and developing a strategy through the use of Geographic Information Systems (GIS). The staff has been using GIS to map the assets, community facilities, and social indicators to determine where there are gaps and overlaps in services, as well as problems in the communities so that they can be properly addressed in the strategy.

FEMA Hazard Mitigation Plan

McDuffie County contracted with the RDC in the amount of \$17,500 to prepare a federally required Hazard Mitigation Plan. LGS Staff is assisting McDuffie County with this plan so that the County will be eligible for post-disaster Hazard Mitigation Grant funds. The planning process involves organizing resources and assessing the risks to the community to develop a sound plan to prevent damage caused by hazards and to lessen the impact and speed the response and recovery process for both natural and human-caused hazards. The plan will also address the community's critical facilities and what mitigation actions should be put in place to prevent future damage from natural hazards.

FEMA, Assistance to Firefighters Grants

The LGS staff prepared Assistance to Firefighters Grants that were awarded in the amount of \$325,990 to the following CSRA fire departments:

- \$28,170 Avera for fire operations and firefighter safety
- \$64,320 Louisville for personal protective equipment
- \$140,000 Newington for a fire pumper
- \$81,000 Stapleton for a fire pumper
- \$12,500 Sylvania for safety equipment

Miscellaneous

The LGS staff prepared three Georgia Department of Natural Resources EPD-Scrap Tire Management Program Grants. One was awarded to the Jefferson County Board of Commissioners for \$47,132 to fund a Code Enforcement Officer to address the management of scrap tires, including preventing the illegal dumping of scrap tires; solid waste reduction and the controlling of illegal dumps; and other environmental issues including environmental education programs.

The LGS staff prepared a GEMA OJP Homeland Security Grant for the Jefferson County Board of Commissioners in the amount of \$122,427 to promote and secure the safety of its citizens at the County Courthouse by purchasing metal detection devices, security cameras, I.D. Developing Equipment and communications equipment upgrades.

The LGS staff prepared a Department of Community Affairs Quality Growth Grant for the City of Sylvania in the amount of \$12,525 to conduct a study to determine the cost associated with the economic growth and expansion anticipated due to completion of the Savannah River Parkway, which passes through the City of Sylvania.

Personnel and Compensation Studies

Personnel studies and pay plans are being developed for Warren County, and work will continue into the next fiscal year.

These projects entail gaining insight into each individual's job, revising the job descriptions, assigning values to the job factors of each job, and then pricing each job appropriately for internal and external equity and market value. This process will allow governments and non-profit organizations to remain competitive with other similar organizations in the marketplace by retaining and recruiting better-qualified and highly skilled employees.

TEA-21, Georgia DOT

The LGS staff is providing administration for four Transportation Enhancement projects: the City of Lincolnton, Glascock County, City of Harlem, and City of Wrens. Lincolnton's streetscape is underway with streetlights and sidewalk construction, the other projects have cleared environmental but are awaiting design completion and GDOT approval. The City of Sylvania dedicated its streetscape with a formal dedication. Two parks in the downtown were constructed—one with a fountain; streetlights and sidewalks were installed.

CSRA Enterprise Community

A HUD Rural Housing and Economic Development grant in the amount of \$253,000 was submitted to conduct a market analysis of the housing in our region, homebuyer education classes at the Human Development Centers, and housing counseling.

Historic Preservation Grants and Planning

Four grants awarded totaled \$21,600. Highlights of the historic preservation program include:

The CSRA RDC Advisory Council for Historic Preservation is a public association with representation for each county in the CSRA. Mary Alice Jordan, of Washington County, has served as chair for the past three years. The Advisory Council met for educational meetings in Wilkes County on October 23, with Betty Slaton as host. Three historic homes were toured and a business meeting conducted. The Advisory Council met for a second educational and business meeting at the Enterprise Mill and Augusta Canal Interpretive Center on June 4. Other Historic Preservation projects conducted in FY 2003 included the following:

- Staff administered the Taliaferro County Georgia Heritage grant for restoration of the courthouse towers. The two towers were re-roofed, spires reconstructed, wood repaired/ replaced and painted, and the historic clockworks rehabbed to working order—it chimes!
- Staff assisted with the Masonic Building historic tax credit application in Sandersville for Dr. William Rawlings. Building was designated a "certified rehabilitation."
- Staff nominated the recently restored Library at Old Town Plantation, in Jefferson County, for a Georgia Trust for Historic Preservation award. The designation was given "Excellence in Restoration" for restoring the 1904 building designed by architect Willis Denny and owned by Thomas and Martha Crouch Black, and Edward Crouch, IV.
- Assisted with the Woodrow Wilson House Steering Committee of Historic Augusta.
- The Georgia Heritage Foundation awarded two grant applications for a total of \$7,900 from the Historic Preservation Division for predevelopment projects:
- Taliaferro County will develop a feasibility study to provide existing conditions and costs for rehabilitating the Taliaferro County Courthouse, \$3,100
- Warren County will develop a feasibility study to provide existing conditions and costs for rehabilitating the Knox Theater, \$4,800
- Met regularly with the Harlem Historic Preservation Commission (HPC) to assist with developing their historic preservation ordinance, bylaws, and rules of procedure.
- Assisted with the ongoing historic resources survey procedures. Prepared a DCA Quality Growth Grant application awarded for \$10,000 to develop citywide historic preservation Design Guidelines. Prepared an application for the City of Harlem for which the local government received the Certified Local Government designation for its HPC.
- Staff prepared a Survey and Planning Grant awarded for \$3,700 to develop citywide historic preservation design guidelines for the City of Lincolnton and its Lincolnton Historic Preservation Commission.

ECONOMIC DEVELOPMENT

Greg Halverson, Director

The Department of Economic Development assists local governments and development organizations with state and federal funding, strategic planning, and project management. Additionally, the Economic Development Department of the CSRA RDC acts as Secretary and Treasurer of both the CSRA Unified Development Council (UDC) and the CSRA Unified Development Authority (UDA).

State and Federal Funding

During the 2002 - 2003 fiscal year, the Economic Development staff provided project consultation, assistance in application writing, and administration of state and federal funding to local governments. These programs include grants and loans that finance a variety of economic development activities, such as strategic planning, feasibility studies, and public infrastructure improvements to accommodate existing and new businesses. Following is a summary of this year's activity.

Local Government	Funding Agency	Funding Type	Amount	Use of Funds
Development Authority of Warren County	One Georgia Authority	Equity Fund+	\$500,000	Equipment Loan
Warren County	DCA	EIP+	\$500,000	Equipment Loan
Development Authority of Burke County	One Georgia Authority	Edge Fund+	\$2,250,000	Building Acquisition
Jefferson County Development Authority	EDA	Public Works+	\$1,000,000	Building Construction
Thomson-McDuffie County Development Authority	One Georgia Authority	Edge Fund~	\$500,000	Site Preparation for industrial park
CSRA Unified Development Authority	One Georgia Authority	Equity Fund~	\$250,000	Regional Park Water/Sewer Feasibility Study
Development Authority of Burke County	One Georgia Authority	Edge Fund+	\$250,000	Building Rehabilitation
Development Authority of Warren County	One Georgia Authority	Equity Fund~	\$500,000	Infrastructure for industrial park
City of Augusta	EDA	Economic Adjustment~	\$17,500	Economic Development Strategic Planning
Development Authority of Screven County	One Georgia Authority	Edge Fund*	\$400,000	Machinery & Equipment Purchase

*Applied for funding
 +Grant Awarded
 ~Previously funded, project still active

CSRA Unified Development Council (UDC)

The UDC is a council of the Chambers of Commerce and other economic development organizations throughout the CSRA. The UDC provides a forum for discussion and the joint pursuit of economic marketing, professional training and enrichment, and other special projects. Following are highlights of the 2002-2003 fiscal year.

- Contributed funds towards the VIP Consular visit to Region 7. The Council provided a gift to the visiting dignitaries while visiting the region.



CSRA Unified Development Authority

The UDA is a joint development authority consisting of 13 counties in the CSRA. This authority serves as a vehicle for local governments and authorities to use for economic development related projects.

- Secured registration as a joint development authority by the Department of Community Affairs and Secretary of State.
- Jenkins County and Richmond County joined the UDA increasing its membership to 13 counties.
- Feasibility study for the CSRA Regional Industrial Park is 70% complete by Precision Planning, Inc. Targeted completion is the end of September 2003. The site is an endeavor to establish a multi-county mega-site industrial park. The proposed industrial park will contain over 1,000 acres and is intended to serve very large businesses, generating regional employment and investment impacts.

Other Activities

- Continued support for the Washington-Wilkes incubator project and the technology corridor between Athens and Augusta.
- Implemented a steering committee to attract advanced engineering education opportunities in Augusta, GA.
- Supported the Red Carpet Tour and attended related events.
- Attended Congressman Burns Economic Advisory Council to determine how to improve the area's economic development opportunities.
- Attended the GEDA Regional meeting in Swainsboro, GA.
- Supported Taliaferro County with a prospect site visit and provided community leaders with information necessary for further participation in the project.
- Assisted Wilkes County with a prospect visit.

PLANNING DEPARTMENT

Lori L. Sand, AICP, Director
Costa Pappis, Transportation Planner
Andrew Bergang, Regional Planner

The Planning Department offers a wide variety of state-mandated services as well as voluntary or supplemental planning services. Under the Georgia State Planning Act the CSRA Regional Development center is required to conducted intergovernmental reviews for state-funded projects, mediate if there are conflicts that arise from the intergovernmental review, conduct reviews of development occurring within a regionally important resource, conduct reviews of projects considered to have regional impact, and produce joint public notice reviews with the Corps of Engineers.

For 2002-2003 the Planning Department completed the following:

- 25 Intergovernmental Reviews
- 1 Regionally Important Resource review
- 2 Developments of Regional Impact reviews
- 2 Joint Public Notice Reviews

Under the Georgia State Planning Act, the CSRA Regional Development Center is required to conduct regional reviews and submit reports of findings and recommendations for all Comprehensive Plan Updates and/or Amendments, all Solid Waste Management Plan Updates and/or Amendments, all Comprehensive Plan Short Term Work Program Updates, all Environmental Protection Ordinances and all Solid Waste Management Plan Short Term Work Program Updates.

For 2002-2003 the Planning Department completed the following reviews:

- 1 Comprehensive Plan Update
- 1 Solid Waste Management Plan Amendment
- 13 Comprehensive Plan STWP Update reviews

The CSRA RDC is required by the Department of Community Affairs to notify governments of all deadlines related to the Georgia Planning Act and the Georgia Solid Waste Management Planning Act. For 2002-2003 the Planning Department sent 53 notices to various local governments regarding their deadlines from Comprehensive Plan Updates, Comprehensive Plan STWP Updates, Solid Waste Management Plan Updates, and Solid Waste Management Plan STWP Updates.

The CSRA RDC is required by the Georgia Department of Community Affairs to load all STWP updates completed during this contract year into the Web-based planning tool, PlanBuilder, which was developed by the Department of Community Affairs. The Planning Staff loaded 14 plans into the PlanBuilder system.

The CSRA RDC is available to do Comprehensive Plan and Solid Waste Management Plan STWP Updates when requested by the local governments. For 2002-2003, the following local governments were assisted:

Local Government	Type of Assistance
City of Midville	STWP Update
City of Harlem	STWP Update
City of Harrison	STWP Update
City of Washington	STWP Update
City of Blythe	STWP Update
City of Thomson	STWP Update
McDuffie County	STWP Update
City of Dearing	STWP Update
Glascocock County	STWP Update
City of Gibson	STWP Update
City of Mitchell	STWP Update
City of Edgehill	STWP Update

The CSRA RDC is available to do Zoning Ordinance revisions, Zoning implementation, Subdivision Regulations revisions and/or implementation when requested by the local government. For 2002-2003 the following local governments were assisted:

Local Government	Type of Assistance
Lincoln County	Zoning and Subdivision Regulations revisions
City of Waynesboro	Zoning and Subdivision Regulations revisions
Jefferson County	Zoning and Subdivision Regulations revisions

The CSRA RDC is available to do Comprehensive Plan and Solid Waste Management Plan 10-Year Updates when requested by the local governments. For 2002-2003, the CSRA RDC Planning staff began Comprehensive and Solid Waste Management Plan 10-Year Updates for Warren County, including Warrenton, Camak and Norwood, and Jefferson County, including Louisville, Wrens, Stapleton, Avera, Bartow and Wadley.

Other Special Projects:

- Assistance with Section 319(h) Grant Application
- Non-Point Source Pollution Public Outreach Program in various public schools and civic organizations.
- Implementation of a multi-county GIS project
- Providing assistance, research, mapping and expert testimony in zoning litigation.
- Facilitated and Participated with the Richmond County Watershed Roundtable and the Richmond County Watershed Assessment/Watershed Management Plan.

The CSRA RDC Planning Department is also under contract with the Environmental Protection Division to write TMDL Implementation Plans for specific impaired water bodies in the region and to begin implementation of those plans. For 2001-2002 the following projects were completed:

- 2 TMDL Implementation Plans
- Water Quality monitoring for the Little River and reporting of water quality monitoring data to EPD
- Creation of advisory groups for all TMDL Implementation Plans

The CSRA RDC Planning Department is under contract with the Georgia Department of Transportation to provide a variety of planning services to the local governments in the region as well as provide GDOT with information from the region to assist with statewide transportation planning. For 2002-2003 the Planning Department worked on the following projects:

- Scenic Byway Applications and Corridor Management Planning and Technical Assistance for Projects in
 - Hancock
 - Jenkins
 - Lincoln
 - Wilkes Counties
- Pedestrian Plans for:
 - Burke County
 - City of Millen
 - City of Sandersville
- Regional Bicycle and Pedestrian Plan for the Augusta Regional Transportation Study Metropolitan Planning Organization
- Special Projects Coordination
- Early Notification Requests from GDOT
- STIP Meeting Coordination
- TEA Project Development
- Traffic Generator Reports
- Freight Generator Reports
- Zoning and Land Development Reports
- Environmental Justice Report
- Farmland Reports

PLANNING DEPARTMENT AWARDS/RECOGNITIONS

National Association of Development Organizations

- **Citizen Empowerment Regional Planning Project**, which resulted in the 2003 designation of Georgia’s Historic Piedmont Scenic Byway and new tourism opportunities. Four local jurisdictions, two regional planning commissions, and three state agencies collaborated, using a variety of methods, such as a listserv and teleconferencing, to ensure the participation of residents, especially rural residents. This is Georgia’s fifth Scenic Byway designation and will serve as a public participation model for future state byway planning.
- Bringing cost-effective GIS to small, rural Georgia communities in Central Savannah River Area Regional Development’s (CSRA RDC) region was the motive behind their **Regional Geographical Information Systems (GIS) Implementation project**. CSRA RDC first contracted 400- scale aerial photography for a four-county area; then the digital parcel creation was contracted using the paper tax maps and new aerial photography. CSRA RDC provided each local government with third-tier, end-user GIS software, allowing them to add infrastructure and other seamless data sets. Regional implementation of this project kept contracting costs down.

GEOGRAPHIC INFORMATION SYSTEMS DEPARTMENT

Mary Howard, GIS Director
Russell Lyon, GIS Technician

The GIS Department performs a variety of duties for both public and private entities, by assisting in data development and mapping analysis, as well as in providing consulting and training services. The GIS department serves as a technical resource for cities and counties in the region and provides cost-effective solutions for building ground-level mapping data that will become critical for future analysis, in areas such as E911 emergency response, crime analysis, infrastructure accounting and inventory, and land-use planning. GIS will also be beneficial in providing information to increase efficiencies in governmental departments, in providing quality and accurate customer service, and will assist in meeting federal or state regulations, such as required by GASB 34, and will assist in attaining better ratings with programs such as the National Flood Insurance Plan and Community Rating System.

Specific services provided by the GIS Department are as follows:

- Cadastral Mapping development and update
- GIS Analysis
- GIS Consultation
- GIS Software Installation and Training
- GPS data collection

Projects:

- Department of Transportation – GIS/GPS data collection and conversion
 - GPS Road Centerlines
 - GPS Multi-use Recreational Trails
 - GPS Sidewalks
 - Convert data to GIS for submission to DOT for incorporation into State GIS Layers
- Multi-County public access development
 - McDuffie, Taliaferro, Warren, Glascock, and Jefferson Counties
 - GIS baseline information of Tax Parcels available online
 - Continued update of cadastral records
- McDuffie County GIS Implementation data collection and conversion
 - GPS collection of infrastructure in McDuffie County
 - Installation, customization, and training of user-friendly GIS software for county and city departments to ensure data availability to end-users
 - Online mapping application
 - Continued update of GIS information as new construction is completed
- Lincoln County
 - GIS Implementation Plan
 - Installation, customization, and training of user-friendly GIS software for county and city departments to ensure data availability to end-users
 - Technical support and consultation
- Jefferson County
 - GIS Implementation Plan
 - Installation, customization, and training of user-friendly GIS software for county and city departments to ensure data availability to end-users
 - Technical support and consultation
- GIS support for CSRA RDC LGS and Planning departments:
 - CBDG Mapping
 - Zoning layer development and mapping
 - Mapping for use in Grant Submissions and Requirements
- Economic Development Support
 - Mapping available on an as-needed basis
- Private Sector mapping and data support
 - Commercial Real Estate Companies
 - Independent Non-Profit Agencies

TAX DATA ONLINE!

Visit the CSRA RDC's home page at <http://www.csrardc.org> in the coming months to link to the new online tax data systems for Jefferson, Glascock, Warren, and Taliaferro counties. The site should be up by the end of the year.

CSRA DEVELOPMENT COMPANIES FISCAL YEAR END REPORT

Randy Griffith, President
Lori Cope, Loan Closer
Diane Masters, Loan Officer

CSRA Development Companies is a private non-profit small business lending agency that is a component unit or affiliate of the CSRA Regional Development Center. Founded in 1979, the CSRA Development Companies has become one of the leading small business community loan corporations in the country. The agency now has lending arrangements with the U.S. Small Business Administration, the U.S. Department of Commerce, and the U.S. Department of Agriculture. It is guided by a separate Board of Directors from the Regional Development Center as required by the federal government.

After funding fewer projects last fiscal year due to the events of 9/11, the loan corporations volume rebounded this past fiscal year to its historical level of approximately 40 small business projects per year. A summary of the activity of the CSRA Development Companies is shown below.

SUMMARY OF LOAN ACTIVITY

<u>Loan Volume:</u>	<u>6/30/2000</u>	<u>6/30/2001</u>	<u>6/30/2002</u>	<u>6/30/2003</u>
Number of Loans Packaged or Approved	40	43	29	40
Number Discontinued	2	5	2	3
Number Carried Forward	38	38	27	37
CSRA's Portion on Active Loans	\$6,787,544	\$ 9,854,000	\$ 6,419,480	\$ 9,218,565
Projects Amount on Active Loans	\$15,709,410	\$22,824,168	\$16,366,885	\$20,813,634
Jobs Created	261	292	324	210
<u>Type Loan Packaged or Approved:</u>				
SBA 504's	20	23	8	16
SBA 7(a)'s Packaged	1	6	6	4
Revolving Loan Fund	3	5	6	3
Rural Loan Fund	16	8	9	10
Internal Thru LDC	0	1	0	0
Micro Loan Program	n/a	n/a	n/a	4
TOTAL FUND EQUITY	\$2,618,791	\$2,741,551	\$2,614,007	\$2,662,256

Approvals By Participant Banks:

<u>#</u>	<u>Bank</u>	<u>CSRA Portion or Guaranty</u>	<u>Total Projects</u>
7	Georgia Bank and Trust (Augusta)	\$2,361,000	\$5,952,506
4	First National Bank and Trust	\$1,237,000	\$3,268,786
4	Sea Island (Statesboro)	\$1,185,018	\$1,434,518
3	First Bank (Augusta)	\$ 654,000	\$2,023,000
3	Sun Trust (Augusta)	\$ 478,000	\$1,045,190
2	South Trust (Augusta)	\$ 717,000	\$1,730,000
2	Capital City Bank (Waynesboro)	\$ 100,000	\$ 250,000
1	First Southern (Statesboro)	\$ 268,000	\$ 645,000
1	Citizens Bank (Swainsboro)	\$1,150,000	\$1,650,000
1	Security Federal (Aiken)	\$ 250,000	\$ 500,000
1	Citizens Bank (Sandersville)	\$ 198,000	\$ 475,000
1	Regions Bank (Aiken, Augusta)	\$ 68,085	\$ 151,300
7	<u>No Participant Bank</u>	<u>\$ 552,462</u>	<u>\$1,688,334</u>
37	TOTAL APPROVALS	\$9,218,565	\$20,813,634

Approval By County:

<u>#</u>	<u>County</u>	<u>Our Portion or Guaranty</u>	<u>Project</u>	<u>Jobs Created or Retained</u>
9	Bulloch	\$2,083,480	\$3,575,677	30
8	Richmond	\$2,660,000	\$7,002,461	72
8	Columbia	\$1,873,000	\$5,405,506	68
4	Burke	\$ 169,000	\$ 325,000	4
3	Aiken	\$ 633,000	\$1,205,190	20
2	Washington	\$ 532,000	\$1,445,000	8
1	Jefferson	\$ 68,085	\$ 151,300	6
1	Emanuel	\$1,150,000	\$1,650,000	0
1	<u>McDuffie</u>	<u>\$ 50,000</u>	<u>\$ 53,500</u>	<u>2</u>
37	TOTAL APPROVALS	\$9,218,565	\$20,813,634	210

AREA AGENCY ON AGING

Jeanette Cummings, Director

The CSRA Area Agency on Aging (AAA) serves as an action center for aging issues in east central Georgia by identifying community priorities, allocating and developing resources, building public-private partnerships, and connecting CSRA residents to aging solutions that fit their lives. During SFY 2003, the AAA continued to develop high-performance alliances, practice wise stewardship of public resources, and strategically respond to community needs.

Major Activities and Subcontracted Services

- The AAA's One-Call "Gateway" to Aging Services - (706) 210-2018 & (888) 922-4464
- Home Aid Solutions (care coordination, meals, bathing, dressing, homemaking, etc.)
- Disability Services (ramps, rails, modification, assistive devices, education, and more)
- Caregiver Support (individual guidance, support groups, training, respite, adult day care)
- Wellness Programs (senior fitness classes, training for organizers, medication education)
- Georgia Cares (prescription cost solutions, Medicare and health insurance education)
- Ombudsman Program (preserving residents' rights in long-term care facilities)
- Elderly Legal Assistance (individualized services for low-income seniors)
- Elder Abuse Prevention (public education about abuse, exploitation, neglect, and fraud)

Success Spotlight: Thomson's The Homeplace

Adult day care, one of the fastest growing services in aging today, was once called a "big city" perk. For a family caregiver, however, it can provide precious stability – the chance to continue working while a loved one stays in a safe, stimulating environment during the day.

To respond to the needs of smaller communities, the AAA continued its funding of an innovative concept – mobile day care. Through the Augusta office of the Alzheimer's Association, a van equipped with trained staff and equipment traveled to selected counties and set up adult day care programs twice weekly in community centers, church social halls, and similar spaces, making this vital service available to families who couldn't reach Augusta's permanent adult day centers.

In McDuffie County, family caregivers enthusiastically embraced mobile day care, so much so that residents banded together with Family Care, Inc., to establish a permanent facility -- The Homeplace. This thriving adult day center, staffed by a registered nurse and other workers, now serves 22 older adults and people with disabilities, organizes daily therapeutic activities, and hosts a caregiver support group in the midst of a tree-lined Thomson neighborhood.

Since its inception, Georgia's mobile day care concept has spread across the nation as a model program of excellence. The U.S. Administration on Aging lauded it as a trend for the future, and Georgia Division of Aging Services officials have described mobile day care before Congress. For the CSRA AAA, participation in this pioneering effort sets local standards for smart risk taking, meaningful community involvement, and the quest for equitably distributed aging services throughout east central Georgia.

Responding to Public Needs

Quality, accountability, and access continue to shape the AAA's approach to planning and service delivery. During 2003, the AAA identified CSRA residents' current priorities through a combination of written surveys and public hearings. Survey respondents' top-ten needs are as follows:

1. Transportation
2. Help with Buying Medicine
3. Home-Delivered Meals
4. Meals at Senior Centers
5. Homemaker Aides
6. Help with Home Repairs
7. Help with Personal Care
8. Wellness Programs
9. Adult Day Care
10. Legal Assistance

Volunteer of the Year

Review an average week for 2003 Volunteer of the Year Vivian J. "Vicki" McKnight, and you'll see the new face of retirement. Ms. McKnight muses that she may be in her 80s, but she's "not quite ready to slow down." This dynamo volunteers at University Hospital Senior Club five days per week and fills in spare moments with still more projects. "I try to stay useful whenever I can," she explains. Ms. McKnight, a retired University Hospital employee, has also generously donated her talents to Sheppard Community Blood Center, The Senior Citizens Council, the AAA, and numerous other organizations in the CSRA.

**SUMMARY OF SERVICES DELIVERED BY SUBCONTRACTORS
FISCAL YEAR 2003**

<u>Service</u>	<u>Units</u>	<u>Persons</u>	<u>Award</u>
Adult Day Care	15,740	73	\$59,337
Adult Day Health	10,418	25	\$98,117
Respite In-Home	13,179	99	\$154,544
Material Aid	37,635	49,595	\$40,000
Information & Assistance	42,448	42,448	\$70,801
DHR Transportation	56,012	15,230	\$250,000
Mobile Day Care	446	8	\$12,632
Case Management	1,039	427	\$153,842
Community Public Education	130	388,082	\$10,000
Counseling	238	279	\$25,000
Health Promotion / Wellness *	14,537	289	\$74,863
Home Delivered Meals	112,298	1,046	\$443,155
Home Modification / Home Repair	208	122	\$73,820
Homemaker	15,427	425	\$225,888
Personal Care	4,916	73	\$82,526
Recreation	7,439	62,217	\$90,401
Congregate Meals	106,951	1,118	\$419,879
Medication Management	548	163	\$9,228
Care Coordination	--	--	\$1,362,106
<u>Totals</u>	<u>439,609</u>	<u>511,719</u>	<u>\$3,686,139</u>

* "Persons served" represents a duplicated number.

The CSRA Area Agency on Aging has oversight for \$5.4 million in federal, state, and local funding for aging services. The Grant Award represents federal and state funds only.

Community Care Services Program

The Community Care Services Program (CCSP) is an income-based Medicaid program that provides in-home services to frail elderly and disabled individuals at risk for nursing home placement. During FY 2003, 1,137 clients received CCSP services that allowed them to remain as independent as possible in their own homes. The AAA is responsible for monitoring and oversight of the Community Care Services program, with Medicaid client-benefit funding at \$9.9 million.

Provider of the Year

In 2003, the AAA bestowed the Provider of the Year award on the exemplary Washington-based company CSRA Private Duty. Owned by Ray Hardy, R.N., the business provides home care services to the residents of 18 Georgia counties and is certified as a provider of Community Care Services.

"Above and beyond" was a recurrent theme in nominations for CSRA Private Duty. One nominator observed, "Ray Hardy goes 'above and beyond' the call of duty for clients in rural areas. Staff members are sincerely dedicated to addressing the needs of the elderly and disabled." Others praised the organization for its quality training programs, reliable aides, and low staff turnover rate. Nominators also noted CSRA Private Duty's excellent record for educating its staff members about AAA programs and initiatives.

CSRA Private Duty offers the following services to the public: skilled nursing care, personal care services, respite, companion/sitter services, homemaker assistance, home infusion therapy, and pregnancy-related services. From the above list, the CSRA AAA subcontracts with CSRA Private Duty for personal care, homemaker services, and respite.

Half of the 18 counties that CSRA Private Duty serves lie within the CSRA AAA's region. They are Columbia, Glascock, Hancock, Lincoln, McDuffie, Richmond, Taliaferro, Warren, and Wilkes.

INFORMATION TECHNOLOGY

Brenda D. Ervin, MCP, Network Administrator

The Information Technology Department is dedicated to provide the highest level of technical leadership and information services to the public and private entities including the citizens they serve by enhancing, expanding and broadening the potential of staff through excellent and exciting information and communication solutions; to be recognized as leaders in the design and delivery of technology solutions resulting in the customer's ability to do things they couldn't do before.

The RDC's IT Department connects the organization to a wide gamut of sites through its management of the RDC's network and its connection to the worldwide networks. Hence, the Information Technology Department works closely with Internet Services to provide high-quality computational services to the staff, public and private organizations. In addition to managing the internal CSRA RDC network, the Information Technology Department accomplishes its goal of "promoting and aiding in the effective use of information technology" and combines its strengths and resources with those of the Technology Group through cooperative partnerships, support, consultation, and education" by providing maximum value to customers through the following services:

- Networking
- Internet/Intranet Development
- Technology Consultation
- Software Development
- Training
- Computer Support

Goals/Visions:

The RDC's IT Department strongly believes that good communications skills in our global society are absolutely necessary. We also believe that the ethical use of information will become increasingly important. As more and more of our personal and work lives become a part of the information infrastructure, it is imperative that the learning community understands the boundaries of ethical use and the personal privacy of that information through:

- Providing the information technology hardware, software and network access required to support the teaching and learning process.
- Providing the information technology infrastructure to enable efficient, effective and meaningful research.
- Promoting the use of information technology to facilitate community-based active learning.
- The use of information technology to improve the speed and efficiency at which we deliver administrative support services.
- Seeking out and developing partnerships and/or collaborative relationships with other entities for the purpose of maximizing the efficient acquisition and use of information technology.

Strategic planning is an ongoing process. The goals and strategies set forth require periodic review and assessment. It is the intention of the Information Technology Department to incorporate review of the Information Technology Strategic Plan as part of the organization's overall planning process and to align the information technology planning process with the organization's budget cycle.

FY 2003 Achievements:

- Continued to plan and restructure RDC network to be more efficient and effective to its users.
- Conducted an annual inventory of equipment, O/S & Software licensing to ensure compliance with. Product Licenses.
- Followed-up with the surplus of obsolete computers, printers, monitors, etc.
- Provided web site hosting and support for local governments as requested.
- Provided general computer and network support for local governments as requested.
- Provided general computer and network support for CSRA RDC.
- Established an RDC Archival System and Network Faxing and Scanning via desktop system.
- Assisted users with one-on-one training of various systems/applications.
- Installed new equipment for Area Agency on Aging to house new GeorgiaCares programs.
- Worked with DHR to implement new AIMS' Crystal Enterprise Report Generator.
- Installed Aging Information Management System (AIMS) on new machines at the Augusta Alzheimer's Association, Georgia Legal Services, and Care Management Consultants.
- Coordinated usage of workstations with AAA providers to enter AIMS data at the Lead Agency so that they would meet AAA/DHR deadlines.
- Provided technical assistance to Glascock County and Southern Home Care (Valdosta site).
- Setup remote machines for testing of Augusta Tech's new Student Job Profile Software.
- Assisted with the RDC housed Georgia Southern University (GSU) Management training sessions with Internet access.
- Attended Microsoft Seminars and TechMentor's training.

**ANNUAL MEETING
&
ANNUAL REPORT SPONSORS**

This year, the Central Savannah River Area Regional Development Center turned to local providers to help sponsor our 43rd annual meeting. Sponsors were asked to provide at the Platinum, Gold, or Silver levels. Platinum sponsors provided at least \$1,000 in support. Gold sponsors provided between \$500 and \$999. Silver sponsors provided between \$250 and \$499.

On behalf of the RDC's Board of Directors and staff, I would like to sincerely thank each of the sponsors who stepped forward this year to help the RDC make this report and our annual meeting a success. Please thank our sponsors when you have the opportunity.

PLATINUM

G. BEN TURNIPSEED ENGINEERS

GOLD

W. R. TOOLE ENGINEERS

SILVER

STEVENSON & PALMER ENGINEERING