

# CREATING OPPORTUNITIES FOR REGIONAL SUCCESS

Annual Report  
2001 - 2002



*Central Savannah River Area  
Regional Development Center*

---

Burke   Columbia   Glascock   Hancock   Jefferson   Jenkins   Lincoln  
McDuffie   Richmond   Screven   Taliaferro   Warren   Washington   Wilkes

**CSRA RDC EXECUTIVE COMMITTEE**  
**2001-2002**

Bob Young  
Augusta-Richmond County  
*Chairman*

Frank Thomas  
City of Washington  
*Vice-Chairman*

Horace Daniel  
Washington County  
*Secretary/Treasurer*

James Whitehead, Sr.  
Columbia County

Donald Kent  
City of Gibson

Bob Knox  
City of Thomson

Herman Lodge  
Burke County

Henry Brigham  
Augusta-Richmond County

Gardner Hobbs  
Jefferson County  
*Immediate Past Chairman*

Terry Elam  
Augusta Technical College  
*Ex-Officio Member*

Andy Crosson  
CSRA RDC  
Executive Director

Mack Shealy  
CSRA RDC  
Financial Officer



**CENTRAL SAVANNAH RIVER AREA REGIONAL DEVELOPMENT CENTER  
STAFF LISTING**

<u>Last Name</u>	<u>First Name</u>	<u>Department</u>	<u>Position</u>	<u>Phone</u>
Andrews	Kim	Administration	Accounting Technician	113
Arnold	Becky	Administration	Contract Specialist	114
Campbell	Nancy	Planning	Intern	
Cantey	Mendy	GIS	Intern	
Cope	Lori Wren	LDC	Loan Officer	210-2008
Crosson	Andy	Administration	Executive Director	210-2007
Cummings	Jeanette	AAA	Director, Area Agency on Aging	210-2013
Ervin	Brenda	Administration	Network Administrator	124
Everett	Lane	LGS	Intern	146
Floyd	Anne	LGS	Director, Local Government Services	210-2015
Gray	Kimberly	LGS	Grants Administrator	119
Griffin	Randy	LDC	President	210-2010
Haley	Cynthia	AAA	Community Projects Manager	132
Halverson	Greg	LGS	Economic Development Director	210-2016
Hammond	Lawrence	Administration	Accounting Manager	111
Harris	Jackie	AAA	Contract Manager	210-2012
Howard	Mary	GIS	GIS Manager	127
Jenkins	Ashley	AAA	ESP Manager	134
Johnson	Barbara	AAA	Administrative Secretary	138
Jopling	Georgia	AAA	Caregiver Specialist	147
Lyon	Russell	GIS	GIS Technician	126
Masters	Diane	LDC	Loan Officer	210-2011
McNair	LaTonya	AAA	Quality Assurance Specialist	135
Pappis	Costa	Planning	Transportation Planner	129
Powell	Shelby	Planning	Regional Planner	130
Ramey	Patricia	AAA	Gateway Administrator	145
Reinert	Robertta	AAA	Nutrition Services Specialist	144
Rogers	Patricia	AAA	Information & Screening Specialist	134
Sand	Lori	Planning	Planning Director	210-2017
Shealy	L. Mack	Administration	Chief Financial Officer	210-2014
Sheppard	Geri	Administration	Administrative Secretary	105
Smith	Emma Lee	AAA	Administrative Secretary	144
Sparks	Jacqueline	AAA	Information & Screening Specialist	133
Spivey	Lauren	AAA	Elder Rights Coordinator	131
Starnes	Jeanette	LDC	Loan Servicing Specialist	210-2009
Trosper	Karla	Administration	Personnel & Accounting Coordinator	116
Tutt-Cherry	Joyce	AAA	Community Resource Specialist	139
Walker	Lee	AAA	Lead-Information & Screening Specialist	141
Werner	Michelle	LGS	Grants Administrator	120
White	Wallace	AAA	Information & Screening Specialist	143

**Phone numbers to contact us:**

Our main telephone: (706) 210-2000  
 To dial direct to extension: (706) 210-2005  
 Fax: (706) 210-2006  
 Area Agency on Aging Gateway (706) 210-2018  
 Area Agency on Aging Fax: (706) 210-2024  
 Area Agency on Aging Gateway (toll free) (888) 922-4464

*Please visit our web site at <http://www.csrdc.org>*

## **Executive Director's Annual Report Fiscal Year Ending June 2002**

Fiscal Year 2002 was a productive year at the CSRA Regional Development Center. You will find detailed information about the year's activities in this report. I encourage you to review the material contained in this report to find out how the RDC might better serve your community. Some of the major activities that we engaged in during the year are as follows:

The RDC fully implemented the State of Georgia's Coordinated Transportation system in the region in FY2002. The Coordinated Transportation System operates across divisional and departmental lines to provide quality transportation services for Department of Human Resources (DHR) consumers in a safe, efficient and effective manner. The coordinated system has successfully desegregated the former independent transportation services of DHR divisions into a truly coordinated operation. During FY2002, the RDC managed approximately \$2 million in coordinated transportation contracts.

By coupling local match dollars with grant funds from the U.S. Department of Commerce's Economic Development Administration and the U.S. Department of Agriculture's Rural Development Administration, the RDC engaged in a comprehensive four-county aerial photography and digital tax parcel conversion project for Warren, Taliaferro, Jefferson, and Glascock Counties. Once completed, the RDC will have seamless data showing close-up digital aerial photography and tax parcel information for each of the four counties. We hope to tap into future federal grant sources to enable us to complete this project for the remaining counties.

The RDC helped secure funding for the development of a Comprehensive Economic Development Strategy for Augusta-Richmond County through the U.S. Department of Commerce's Economic Development Administration. RDC staff worked with local economic development leaders to develop a strategy designed to ensure that economic development efforts within the community are not duplicated and to identify priorities for development.

This year's Annual Report theme is "*Creating Opportunities for Regional Success.*" The Central Savannah River Area Regional Development Center exists primarily to ensure that our member jurisdictions have every opportunity to succeed in their regional and local endeavors. During FY2002, I met with many of the region's leaders to ascertain the RDC's role in local projects and local undertakings. It was made clear to me that our member jurisdictions rely heavily on the RDC's technical expertise to identify state and federal resources available to assist with the resolution of their day-to-day problems.

Indeed, during FY 2002, the RDC brought in over \$5 million in state and federal grants for our local jurisdictions. The CSRA RDC strives to foster regional growth and economic prosperity for each of our members. As this report will demonstrate, the RDC continues to work diligently to give you the ability to take advantage of growth and development opportunities when they present themselves.

### *Service Delivery*

For the past few years, I have pointed out that I have long been an advocate of the simple fact that Regional Development Centers operate on the economic principle of economies of scale. The importance of this simple fact dictates that I remind you again that the RDC staff is capable of providing services in a wide variety of programmatic areas. For example, by utilizing RDC staff, your community continues to have access to:

- ◆ Statistical and research personnel with economic development and analytical training,
- ◆ Planners who have achieved the American Institute of Certified Planners (AICP) status to better serve you in the areas of local planning, zoning, and land-use development issues,
- ◆ Historic preservation planning assistance from employees with extensive educational training and experience in the field,
- ◆ Economic development assistance in the areas of community marketing and impact analyses,
- ◆ Geographic information system (GIS) and global positioning system (GPS) technologies and technical assistance,
- ◆ Professional grant writing and grant administration services,
- ◆ Comprehensive personnel system developments/updates including job description development, wage and salary analyses, and merit-based pay plan development and implementation.

In addition, the CSRA Development Companies are component units of the CSRA Regional Development Center that provide loans to small businesses for a variety of purposes. The programs have grown from financing a handful of loans each year in the 1980s to funding over 70 projects in the last two years.

The Development Companies have operating relationships with the Small Business Administration (SBA), the Economic Development Administration (EDA), and the Department of Agriculture (USDA). Through the efforts of the Local Development Companies' staff, the LDC helped local businesses create and/or retain over 640 jobs during the past two years.

Finally, the Regional Development Center continued in FY2002 to serve as the state-designated Area Agency on Aging for the CSRA. Through the RDC's AAA department, numerous vendors in the region received funding for projects designed to assist the region's elderly population.

As this report will show, the CSRA Regional Development Center achieved many goals and objectives during FY 2002. This annual report outlines many of the tasks undertaken and goals achieved by the RDC staff during the fiscal year. I encourage you to review it thoroughly so that you can fully appreciate all of the work that the RDC is capable of doing for your community.

Please do not hesitate to contact me if the Central Savannah River Area Regional Development Center can ever be of any assistance to you or your community.

Sincerely

Andy Crosson  
Executive Director

## FINANCE AND ADMINISTRATION DEPARTMENT

L. Mack Shealy, CPA, CGFM  
Chief Financial Officer

Karla Trosper, Personnel/Accounting Coordinator  
Geri Sheppard, Administrative Secretary  
Kim Andrews, Accounting Technician

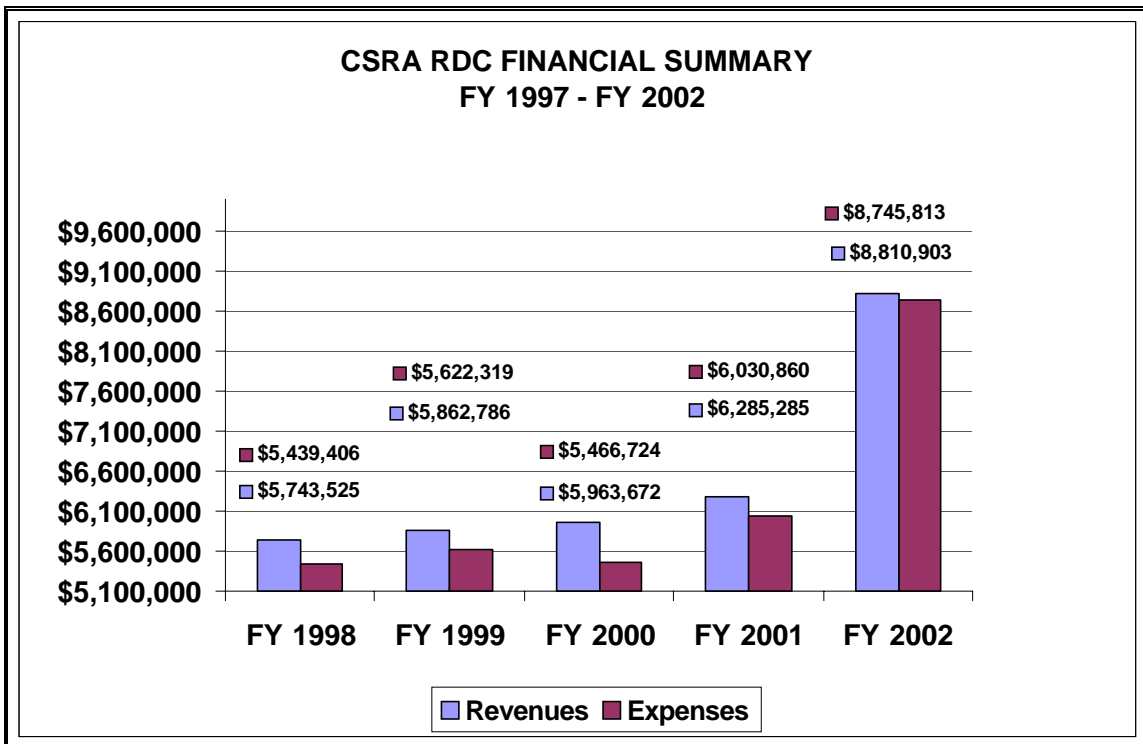
### Department Overview

The Department of Finance and Administration manages all internal and external financial activities of the CSRA RDC. The Department runs all financial operations required for the day-to-day maintenance of the RDC, such as accounts payable, accounts receivable, payroll, cash management, capital budgeting, financial analysis and reporting, and internal control procedures. In addition, the Department of Finance supports other departments in the RDC by tracking the funding status and expenditure levels of grants received, submitting required reports to grantor agencies, and assuring compliance with federal, state, and local regulations for programs and funding received by the RDC.

*For eight consecutive years, the CSRA RDC comprehensive annual report was awarded the Certificate of Achievement for Excellence in Financial Reporting by the Government Financial Officers Association (GFOA).*

The administrative staff of the Department works diligently to ensure that all reports, documents, correspondence, and related materials are transmitted and maintained in a professional, accurate, and efficient manner. Additional services provided by the administrative staff of the Department include: word processing and desktop publishing; physical plant management of the office; updates and distribution of information to the Board of Directors; and organization of Board meetings, retreats, and special functions.

Financial Data for RDC: (includes revenues and expenses of the CSRA Local Development Companies - component units of the CSRA RDC) (Source: Unaudited 6/30/2002 Financial Statements)



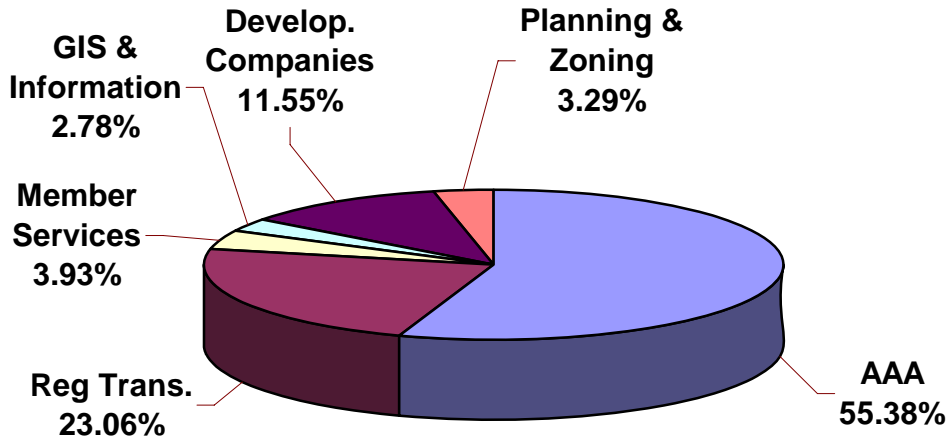
## FINANCE AND ADMINISTRATION (Continued)

Financial Data (Continued)

(Source: Unaudited 6/30/2002 Financial Statements)

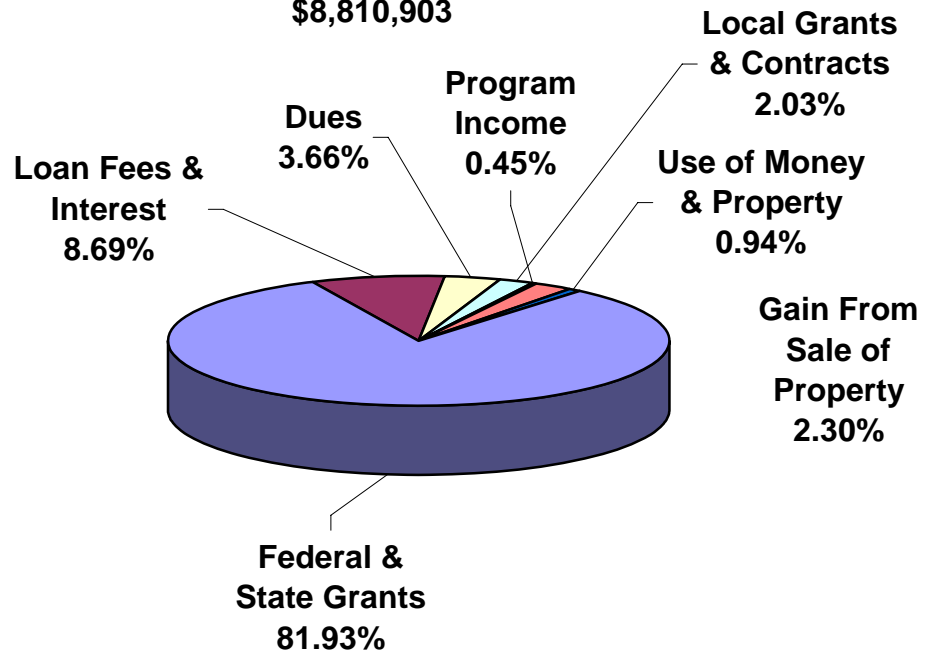
### TOTAL EXPENDITURES, 2001-2002

\$8,745,813



### TOTAL REVENUES, 2001 - 2002

\$8,810,903



## HUMAN RESOURCES COORDINATED TRANSPORTATION

Lawrence R. Hammond  
Accounting Manager

Becky Arnold  
Grant Administrator

The Department of Human Resources (DHR) Coordinated Transportation System operates across divisional lines to provide quality transportation services for DHR consumers in a safe, efficient and effective manner. The coordinated system has successfully desegregated the former independent transportation services of DHR divisions into a truly coordinated operation. Results of the program are improved effectiveness and efficiency in terms of utilization of DHR vehicles and operating dollars, as well as a reduction in duplication of services. DHR is comprised of several divisions; among them are the Division of Aging, the Division of Mental Health Developmental Disabilities and Addictive Disorders, the Division of Rehabilitative Services, the Department of Family and Children Services, and the Division of Public Health. The Department of Labors' *GoodWorks! Program* is also supported under the DHR Coordinated Transportation System.

The CSRA RDC served as the primary contractor with sub-contractual agreements with area transportation service providers. Through these arrangements, the CSRA RDC was responsible for administering the transportation of consumers for AGING, MHDDAD, DFCS, DOL - GOODWORKS, DPH, and DRS. The RDC's administrative staff solicited potential providers including governmental, private, for-profit, and non-profit operators. Other responsibilities included preparation and submission of proposals and establishing contractual agreements with subcontractors. During FY 2002, the administrative staff established contracts with and monitored the operations of each of the 15 subcontractors. Throughout the year, technical support and training was provided to subcontractors to ensure that all reports, documents, and correspondence were transmitted and maintained in an accurate, efficient manner.

The total number of unduplicated consumers served in Region 7 through the DHR Coordinated System for FY 2002 equaled 12,120 for a total of 249,280 one-way trips. The DHR Coordinated Transportation Contract is comprised of federal state, and local funding sources. Following is a summary of this year's expenditure activity. The administrative staff managed contracts totaling \$2,056,526 as described below.

<b>Local Government</b>	<b>Funding Type(s)</b>	<b>Amount</b>
Burke County	SSBG, TANF, 5310, GoodWorks, Title III	\$ 204,094.00
Columbia County	SSBG, TANF, 5310, GoodWorks, Title III	\$ 124,075.00
Glascock County	TANF	\$ 3,460.00
Jenkins County	TANF, GoodWorks	\$ 43,284.00
Lincoln County	SSBG, TANF, 5310, Title III	\$ 19,404.00
McDuffie County	SSBG, TANF, 5310, GoodWorks, Title III	\$ 105,611.00
Richmond County	SSBG, TANF, GoodWorks, Title III	\$ 753,253.00
Screven County	SSBG, TANF, GoodWorks, Title III	\$ 263,589.00
Taliaferro County	SSBG, TANF, 5310, GoodWorks, Title III	\$ 16,446.00
Warren County	SSBG, TANF, GoodWorks, Title III	\$ 114,889.00
Washington County	SSBG, TANF, GoodWorks, Title III	\$ 248,969.00
Wilkes County	SSBG, TANF, 5310, GoodWorks, Title III	\$ 47,666.00

## Department of Local Government Services

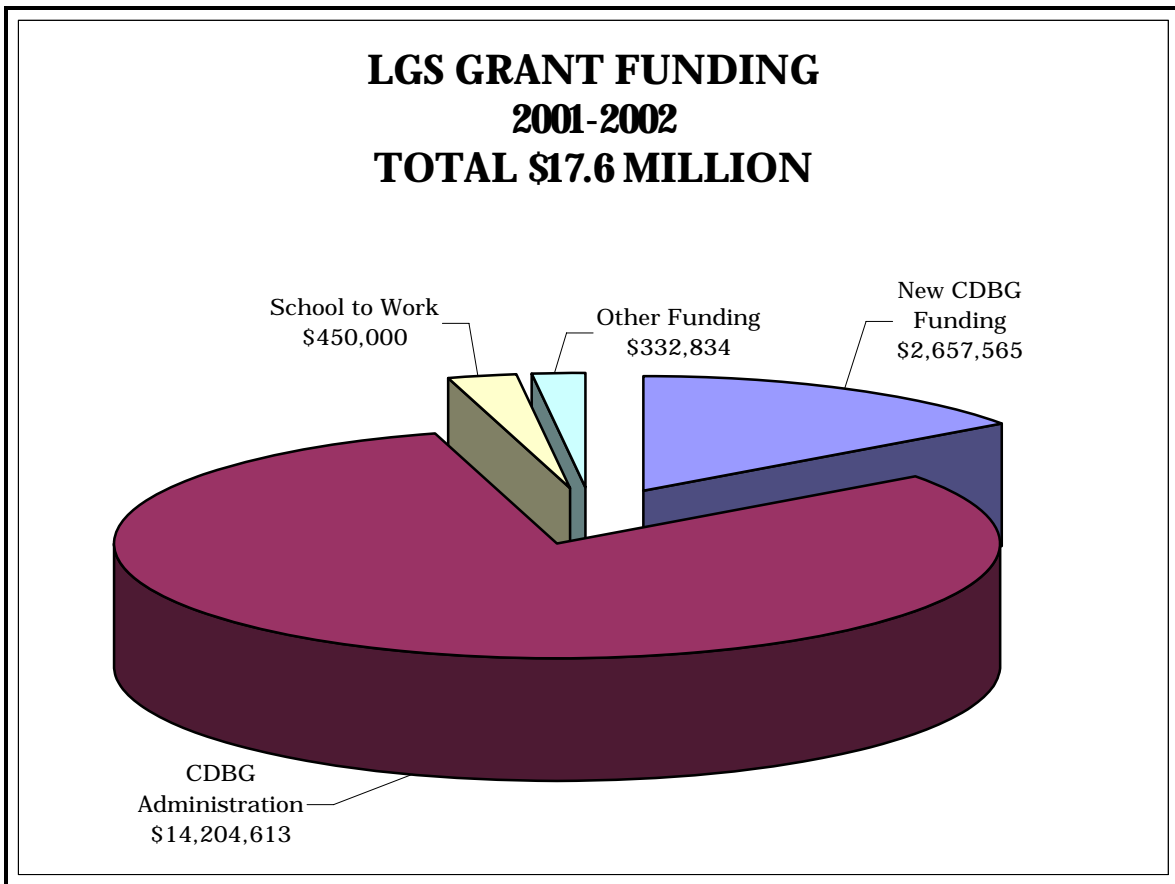
Anne S. Floyd, Director

Kimberly Gray, Grants Administrator  
Michelle Werner, Grants Administrator

### General Information

The Local Government Services Department offers a wide variety of services to local governments, citizens and non-profit agencies of the CSRA, including grant preparation and administration, comprehensive personnel system evaluation, economic development, and historic preservation. During fiscal year 2002, the LGS staff applied for and received \$3,440,399 of state and federal grants for infrastructure, neighborhood facilities, planning, school to work, criminal justice, and historic preservation projects. In addition, the Local Government Services Department administered over \$14.2 million in grant funds.

### Grant Preparation and Administration



### **Community Development Block Grants**

In Fiscal Year 2002, 10 Community Development Block Grant applications were prepared for CSRA local governments by RDC staff, and six were awarded to CSRA RDC local governments totaling \$2,657,565 million. Local governments will utilize these CDBG funds for infrastructure and public facilities improvements to benefit low to moderate-income residents.

#### **2002 Awards:**

◆ Glascock County	\$500,000	Senior Center
◆ City of Grovetown	\$500,000	Drainage Improvements
◆ City of Midville	\$394,725	Multi-Infrastructure Improvements
◆ City of Sylvania	\$262,840	Water Improvements
◆ Taliaferro County	\$500,000	Multi Purpose Center (Early Head Start & Family Connection)
◆ City of Wrens	\$500,000	Street and Drainage Improvements

In addition to preparing CDBG grant applications, the Local Government Services (LGS) staff administered 30 CDBG grants totaling over \$14.2 million. During this past fiscal year, LGS staff administered grants for Adrian, Burke County, Columbia County, Davisboro, Jefferson County (three), Jenkins County, Keysville, Kite, Lincolnton, Lincoln County, McDuffie County, Midville (two), Sandersville, Sardis (two), Tennille, Thomson (three), Wadley, Washington, Waynesboro (two), Wilkes County, Wrens (two) and Wrightsville.

### **Immediate Threat and Danger Grants**

LGS staff prepared and administered three Immediate Threat and Danger grants totaling \$191,420.

- ◆ Screven County - private well repairs due to drought, \$94,002
- ◆ City of Warrenton - repairs of the wastewater pond baffle curtains, \$47,418
- ◆ City of Wrens - water pumping station repairs and deteriorated water lines, \$50,000

### **Local Development Funds**

LGS staff prepared six Local Development Fund (LDF) applications and three were awarded to CSRA local governments for a total of \$28,688. These projects are typically small projects that would not be completed without these funds. The maximum amount to be received is \$10,000 for a single unit of government. The following communities received LDF grants in FY 2002:

- ◆ City of Gibson - to purchase a re-conditioned sanitation truck for city use, \$8,688
- ◆ Jefferson County - to purchase playground equipment for Louisville Academy, \$10,000
- ◆ City of Thomson - revitalization of Community Center Park, \$10,000

### **CSRA School to Work Partnership Grants**

The LGS Staff prepared the CSRA School to Work Partnership Continuation Grant application for \$175,000, which was awarded to Augusta Technical Institute through the CSRA School to Work Partnership. This grant will be used to continue the work of the five-county partnership to implement gap-filling strategies to sustain the strong and greatly needed School to Work program in our region.

LGS Staff prepared two Technical Assistance Grants for two separate School-to-Work Partnerships in our region. One was prepared for the Sandersville Regional Education to Career Partnership and the other one for the CSRA School to Work Partnership. Each Partnership was awarded \$25,000, for a total of \$50,000. These funds were used to send teachers to REAL Training in Athens to teach them how to institute a REAL program in the classroom and the school. REAL stands for Real Entrepreneurship Through Action Learning which was developed to provide real world job training to students in rural and small communities because there were limited job opportunities and businesses to support apprenticeship programs.

The LGS Staff also prepared a Demonstration Grant for the CSRA School to Work Partnership in the amount of \$150,000. The grant was awarded to send more teachers to the REAL Institute so as to implement the REAL program in a high school and its feeder system.

LGS Staff also prepared a Comprehensive Youth Development Strategy grant application awarded for \$75,000 to Sandersville Technical College and the Economic Development Region 7. The RDC will serve as the Regional Champion and will research and develop the strategy through the use of Geographic Information Systems technology.

#### **FEMA, Assistance to Firefighters Grants**

The LGS staff prepared five Assistance to Firefighters Grants for the fire departments of Avera, Harlem, Louisville, Newington, and Sylvania.

#### **Personnel and Compensation Studies**

Personnel studies and pay plans were developed for two organizations in the CSRA region. Work on the pay plans for both the City of Thomson and the East Central Georgia Consortium will continue into the next fiscal year.

These projects entail gaining insight into each individual's job, revising the job descriptions, assigning values to the job factors of each job, and then pricing each job appropriately for internal and external equity and market value. This process enables governments and non-profit organizations to remain competitive with other similar organizations in the marketplace by retaining and recruiting better-qualified and highly skilled employees.

#### **Criminal Justice Coordinating Council, Edward Byrne Memorial Fund**

LGS staff prepared a \$37,726 grant application awarded to Hancock County for a Live Scan Fingerprinting Unit for the sheriff's department and jail.

#### **Governor's Discretionary Fund**

LGS staff prepared a Governor's Discretionary Fund application for Glascock County awarded for \$10,000 for recreational fencing of Brasswell Park.

#### **TEA-21, Georgia DOT**

LGS staff continued to provide administration for three Transportation Enhancement projects: the City of Lincolnton, Glascock County, and the City of Harlem.

#### **Enterprise Community**

- ◆ An application for Enterprise Zone funding in the amount of \$34 million was submitted on behalf of the CSRA Enterprise Community to the US Department of Agriculture by consultant, James D. Long.
- ◆ Catherine Maness of M&M Business Consulting conducted Board Leadership training.
- ◆ The CSRA Enterprise Community, Inc., held First Time Homebuyer Education Classes in EC counties. Seventy-two participants completed the class and received certificates from HUD that may qualify them for down payment assistance. The following classes were held with participants receiving certificates of completion: Keysville, 13 participants; Hancock County 19 participants; Taliaferro County 19 participants; Warren County, 4 participants, and Jefferson County, 17 participants.

#### **Historic Preservation Grants and Planning**

The Historic Preservation (HP) staff gives technical assistance for the identification, evaluation, treatment and general preservation of historic buildings in the CSRA. Historic buildings are 50 years old or older and must possess "historic integrity" to be considered for many historic preservation programs.

Technical assistance is provided for the following state and federal programs:

- ◆ National Register of Historic Places
- ◆ Historic resources surveys
- ◆ Tax incentives for rehabilitated historic buildings
- ◆ Grant-writing for historic preservation funding
- ◆ Section 106 of the National Historic Preservation Act
- ◆ Certified Local Government program

The RDC's Advisory Council for Historic Preservation is a public association with representation from each county in the CSRA. Mary Alice Jordan, of Washington County, has served as chair for the past three years. The Advisory Council met for educational meetings on October 24, 2001, in Sandersville at the Brown House; on February 20, 2002, at the Woodrow Wilson House and the Augusta Museum of History; and, on May 22, 2002, in Warren County, focusing on Come Away Plantation, the Warren County Courthouse, and the Warrenton Cultural Center.

During FY 2002, the following achievements were made:

- ◆ \$20,000 awarded to McDuffie County, from Georgia Heritage program funds for rehabilitation/restoration of the kitchen roof and foundation of the main house of the Bowden-Johnson House.
- ◆ \$45,000 awarded to Taliaferro County, from Georgia Heritage program funds, from the Historic Preservation Division, for rehabilitation/restoration of the clock tower and lower tower of the Taliaferro County Courthouse.

Three National Register of Historic Places listings were obtained as follows:

- ◆ The Sandersville Commercial and Industrial Historic District was listed in the National Register of Historic Places, Secretary of the Interior's Office, on March 1, 2002. The historic district contains 84 contributing buildings of significance during 1793-1950. The area consists of the Courthouse Square and surrounding commercial and industrial properties in Sandersville.
- ◆ The Warrenton Historic District was listed in the National Register of Historic Places on April 11, 2002. The district consists of the courthouse square and surrounding commercial properties in Warrenton. The community landmark buildings include the recently enlarged Warren County courthouse, the U.S. Post Office, the Masonic Building, and the Knox Theater. Also distinctive are four historic gas stations. The Warrenton Downtown Historic District contains much of the historic commercial architecture that was built between 1870-1951 with a total of 33 contributing historic properties.
- ◆ The Gartrell Family Home was listed in the National Register of Historic Places, Secretary of the Interior's Office, on June 14, 2002. The Gartrell House is a rare example of a rural raised Georgian Cottage built in 1830. Joseph Gartrell (1787-1868) is believed to have built this house; one of his sons, Lucius Jeremiah Gartrell (1821-1891) was a planter, a criminal lawyer and a politician who represented Wilkes County in the Georgia General Assembly and Georgia in the Confederate States Congress and the United States Congress.

Three Georgia Heritage 2003 grant applications and a National Register of Historic Places nomination were submitted to the Historic Preservation Division. The applications were prepared for:

- ◆ Taliaferro County to develop a feasibility study for the Taliaferro County Courthouse
- ◆ Warren County to develop a feasibility study for the Knox Theater
- ◆ Wilkes County to reconstruct wooden windows for the National Register-eligible St. Joseph's School

The Annual Retreat of the Regional Historic Preservation Planners was coordinated by the LGS staff and held April 23-24 in Augusta-Richmond County. Twenty RDC historic preservation planners and Historic Preservation Division staff attended and toured area historic sites. Augusta-Richmond County provided the Old Government House for the meeting facility.

## ECONOMIC DEVELOPMENT

Greg Halverson, Director

Lane Everett, Intern

The Department of Economic Development assists local governments and development organizations with state and federal funding, strategic planning, and project management. Additionally, the Economic Development Department of the CSRA RDC acts as Secretary and Treasurer of both the CSRA Unified Development Council (UDC) and the CSRA Unified Development Authority (UDA). The department also serves the Economic Development District designated by the Economic Development Administration of the Department of Commerce.

### State and Federal Funding

During Fiscal Year 2002, the Economic Development staff provided project consultation, assistance in grant application writing, and administration for state and federal funding to local governments. These programs include grants and loans that finance a variety of economic development activities, such as strategic planning, feasibility studies, and public infrastructure improvements to accommodate existing and new businesses. The following is a summary of FY 2002 activity:

Local Government	Funding Agency	Funding Type	Amount	Use of Funds
Burke County Economic Development Authority	OneGeorgia Authority	EDGE Fund+	\$250,000	Building Renovation
Metro Augusta CVB	EDA	Planning Grant*	\$17,500	Feasibility Study
City of Swainsboro	EDA GEFA	Public Works Grant~ RLF~	\$1,500,000 \$3,284,280	Land Spray Application
Washington-Wilkes Payroll Development Authority	One Georgia Authority	EDGE Fund+	\$712,858	Building Renovation
Warren County Development Authority	OneGeorgia Authority	Equity Fund^	\$479,650	Land Acquisition, Infrastructure
Warren County Development Authority	USDA	RBEG Fund+	\$83,280	Industrial park road access
Development Authority of McDuffie County & City of Thomson	One Georgia	Equity Fund+	\$500,000	Industrial park site preparation
CSRA RDC	EDA	Planning Grant~	\$50,000	G.I.S. Parcel Mapping
<b>TOTAL</b>			<b>\$6,877,568</b>	

\*Applied for funding

^ Applied not funded

+Granted funding

~Previously funded, project still active

### **CSRA Unified Development Council (UDC)**

The UDC is a council of the Chambers of Commerce and other economic development organizations throughout the CSRA. All 14 counties within the region are members of the UDC. The UDC provides a forum for discussion and the joint pursuit of regional marketing, professional training, and other special projects. Following are highlights of the 2001-2002 year:

- ◆ Co-sponsored the CSRA Export Network organized by the University of Georgia's Small Business Development Center.
- ◆ Sponsored Georgia Tech's LOCI training for local administrators, managers, and economic developers.

### **CSRA Unified Development Authority**

The UDA is a joint development authority consisting of 11 counties in the CSRA. This authority serves as a vehicle for local governments and authorities to use for economic development related projects.

- ◆ Secured recognition as a joint development authority by the Department of Community Affairs and Secretary of State
- ◆ Awarded funding from the OneGeorgia Authority to perform a comprehensive engineering feasibility assessment at the CSRA Regional Industrial Park near Camak, Georgia. Engineering feasibility study and design in progress. The CSRA Regional Industrial Park is an endeavor to establish a multi-county mega-site industrial park. The proposed industrial park will contain over 1,000 acres. The RDC continues to support a multi-county effort in developing the site.

### **Other Economic Development Staff Activities**

- ◆ Provided support for the Washington-Wilkes Business Assistance Resource Center project and the technology corridor between Athens and Augusta.
- ◆ Started work with regions Workforce Development Boards to develop a Region 7 Workforce Development Strategic Plan.
- ◆ Organized meetings with Fort Gordon's medical technology group and the Medical College of Georgia with the Research Triangle Institute.
- ◆ Facilitating and developing an economic development plan for Augusta-Richmond County.
- ◆ Conducted presentations at Rotary Club meetings in Sandersville, Tennille, and Wrens.
- ◆ Presented at a USDA national conference for rural development in Kissimmee, FL.
- ◆ Presented economic development issues and employment trends for classes at Augusta State University and Southern Wesleyan University.
- ◆ Attended Governor Barnes' announcement of St. Gobain-Desjonquieres manufacturing facility to be located in Hancock County.

## PLANNING DEPARTMENT

Lori L. Sand, AICP, Director

Shelby Powell, Regional Planner  
Costa Pappis, Transportation Planner

The Planning Department offers a wide variety of state-mandated services as well as voluntary or supplemental planning services. Under the Georgia State Planning Act, the CSRA Regional Development Center is required to conduct intergovernmental reviews for state-funded projects, mediate conflicts that may arise from the intergovernmental review process, conduct reviews of development occurring within a regionally important resource, conduct reviews of projects considered to have regional impacts, and produce joint public notice reviews with the U.S. Army Corps of Engineers.

For 2001-2002 the Planning Department completed the following basic reviews:

- ◆ 27 Intergovernmental Reviews
- ◆ 2 Regionally Important Resource reviews
- ◆ 3 Developments of Regional Impact reviews
- ◆ 2 Joint Public Notice Reviews

Under the Georgia State Planning Act, the CSRA Regional Development Center is required to conduct regional reviews and submit reports of findings and recommendations for all local government Comprehensive Plan Updates and/or Amendments, all Solid Waste Management Plan Updates and/or Amendments, all Comprehensive Plan Short Term Work Program Updates, all Environmental Protection Ordinances and all Solid Waste Management Plan Short Term Work Program Updates.

During Fiscal Year 2002, the Planning Department completed the following planning reviews:

- ◆ 1 Comprehensive Plan Update
- ◆ 2 Solid Waste Management Plan Amendments
- ◆ 15 Comprehensive Plan STWP Update reviews
- ◆ 2 Part V Environmental Protection Ordinance reviews

The CSRA RDC conducts Zoning Ordinance revisions, zoning implementation plans, and Subdivision Regulations revisions and/or implementation when requested by the local government. For 2001-2002, the following local governments were assisted:

<u>Local Government</u>	<u>Type of Assistance</u>
Lincoln County	Development of a future land use map
Lincoln County	Zoning and Subdivision Regulations revisions
Taliaferro County	Zoning Implementation

The CSRA RDC is required by the Georgia Department of Community Affairs to notify governments of all deadlines related to the Georgia Planning Act and the Georgia Solid Waste Management Planning Act. For 2001-2002 the Planning Department sent 62 notices to various local governments regarding their deadlines from Comprehensive Plan Updates, Comprehensive Plan STWP Updates, Solid Waste Management Plan Updates, and Solid Waste Management Plan STWP Updates.

The CSRA RDC is required by the Georgia Department of Community Affairs to load all STWP updates completed during each contract year into the Web-based planning tool, PlanBuilder, which was developed by the Department of Community Affairs. RDC Planning Staff loaded 15 plans into the PlanBuilder system in FY 2002.

The CSRA RDC prepares Comprehensive Plan and Solid Waste Management Plan STWP Updates when requested by the local governments. For 2001-2002, the following local governments were assisted:

<u>Local Government</u>	<u>Type of Assistance</u>
City of Vidette	STWP Update
City of Sardis	STWP Update
City of Waynesboro	STWP Update
City of Keysville	STWP Update
City of Grovetown	STWP Update
City of Tignall	STWP Update
Burke County	STWP Update
Wilkes County	STWP Update
City of Millen	Solid Waste Management Plan STWP Update
Jenkins County	Solid Waste Management Plan STWP Update
City of Rayle	STWP Update
City of Harlem	STWP Update
City of Harrison	STWP Update
City of Washington	STWP Update
City of Blythe	STWP Update
Taliaferro County	Solid Waste Management Plan STWP Update
City of Thomson	STWP Update
McDuffie County	STWP Update

Other Special Projects completed by the RDC's Planning staff in FY 2002 included:

- ◆ Water Quality Workshops for local government officials
- ◆ Non-Point Source Pollution Public Outreach Program in various public schools and civic organizations
- ◆ Implementation of a multi-county GIS project
- ◆ Assistance with a Section 319(h) Grant Application

The CSRA RDC Planning Department was also under contract with the Environmental Protection Division to write TMDL Implementation Plans for specific impaired water bodies in the region and to begin implementation of those plans. In FY 2002, the following projects were completed:

- ◆ 5 TMDL Implementation Plans
- ◆ Development of a monitoring plan for the Little River
- ◆ Water Quality monitoring for the Little River
- ◆ Creation of advisory groups for all TMDL Implementation Plans

The CSRA RDC Planning Department is under contract with the Georgia Department of Transportation to provide a variety of planning services to the local governments in the region as well as provide GDOT with information from the region to assist with statewide transportation planning. For 2001-2002, the Planning Department worked on the following GDOT projects:

- ◆ TEA project development
- ◆ TEA project surveys
- ◆ Scenic Byway Applications, Research and Analysis
- ◆ Quarterly Traffic Generator Reports
- ◆ Quarterly Zoning and Land Development Reports
- ◆ Quarterly Farmland Reports
- ◆ Pedestrian Plans for the City of Midville and Burke County
- ◆ Bicycle Safety Brochures
- ◆ Early Coordination Requests from GDOT
- ◆ Updated Historic Resources Contact List
- ◆ Annual STIP meeting coordination
- ◆ Environmental Justice Mapping

# Geographic Information Systems Department

Mary Howard, GIS Director

Russell Lyon, GIS Technician

The GIS Department performs a variety of duties for both public and private entities, by assisting in data development and mapping analysis, as well as in providing consulting and training services. The GIS Department serves as a technical resource for cities and counties in the region and provides cost-effective solutions for building ground-level mapping data that will become critical for future analysis, in areas such as E911 emergency response, crime analysis, infrastructure accounting and inventory, and land-use planning. GIS is also beneficial in providing information to increase efficiencies in governmental departments, in providing quality and accurate customer service, and it assists local jurisdictions in their efforts to meet federal or state regulations, such as those required by GASB 34, and can be useful in attaining better ratings with programs such as the National Flood Insurance Plan and Community Rating System.

Specific services provided by the GIS Department are Cadastral Mapping development and update, GIS Analysis and Consultation, Software Installation and Training, and GPS data collection.

Projects completed in FY 2002 by the RDC's GIS department included the following:

- ◆ Department of Transportation – GIS/GPS data collection and conversion
  - GPS Road Centerlines
  - GPS Multi-use Recreational Trails
  - Convert data to GIS for submission to DOT for incorporation into State GIS Layers
- ◆ Four-County basemap development
  - Taliaferro, Warren, Glascock, and Jefferson Counties
  - Contracted Aerial Orthophotography at 1:400 scale
  - Contracted conversion of existing hard-copy tax parcels to GIS
  - Ongoing project with parcel conversion expected to be complete by February 2003
- ◆ McDuffie County Infrastructure data collection and conversion
  - Collected water and sewer points and converted to GIS
  - Installed GIS software and created customized projects
  - Provided training and consulting
- ◆ GIS support for CSRA RDC LGS and Planning departments:
  - CBDG Mapping
  - Zoning layer development and mapping
  - Mapping for use in Grant Submissions
  - Economic Development Support
  - Lincoln-Lincoln County Chamber of Commerce
  - The Development Authority of Jefferson County
  - McDuffie County Chamber of Commerce
  - Other county mapping and data support
    - Wilkes County E911 road map and index
    - City of Washington Zoning update
    - RC&D Regional Dry Hydrant locations
    - Mega-Site Industrial Park Vicinity and analysis maps
    - Sandersville GPS technical support

New Staff:

*Mary Howard - GIS Manager*

Mary joined the RDC staff in February. She has five years of experience in GIS, which includes data development, software installation and customization, and GIS consultation.

*Russell Lyon - GIS Technician*

Russell recently joined the RDC staff in August. Russell is a graduate of Georgia Southern University with a degree in Geology and a minor in GIS. He will primarily be working on the Department of Transportation data collection contract, as well as other GPS/GIS contracts. Russell is a welcomed addition to the RDC staff.

## CSRA DEVELOPMENT COMPANIES

Randy Griffin, President  
Diane Masters, Loan Officer

Lori Cope, Loan Closer  
Jeannette Starnes, Loan Servicer

The CSRA Development Companies reported a 33% drop in small business loan approvals for FY 2002. The percentage decline was the largest in our 23-year history. The decline occurred primarily in the SBA-504 loan program where our approvals dropped from twenty-three (23) in 2001 to only eight (8) this fiscal year. Our results mirrored what we heard from the lenders in the communities we service, that being commercial loan demand for new construction projects was down significantly following September 11<sup>th</sup>. Our results in the SBA-504 loan program were in line with other SBA-504 lenders in Georgia outside Metro Atlanta. We also saw an increase in bad debts, suffering our worse loss year since 1995. The 29 projects we did in FY 2002 created or retained 331 jobs.

The news was not all bad though. The Small Business Administration amended our license to add seven (7) counties in western South Carolina to our service area. Businesses in Aiken, Abbeville, Allendale, Barnwell, Edgefield, McCormick, and Saluda counties can now obtain SBA 504 loans through our agency.

### SUMMARY OF LOAN ACTIVITY

<i>Loan Volume:</i>	<u>6/30/99</u>	<u>6/30/2000</u>	<u>6/30/2001</u>	<u>6/30/2002</u>
Number of Loans Packaged or Approved	36	40	43	29
Number Discontinued	4	2	4	1
Number Carried Forward	32	38	39	28
CSRA's Portion on Active Loans	\$ 5,907,869	\$ 6,787,544	\$10,193,000	\$ 6,622,480
Projects Amount on Active Loans	\$14,272,255	\$15,709,410	\$23,982,168	\$16,923,885
<b>Jobs Created</b>	<b>265</b>	<b>261</b>	<b>310</b>	<b>331</b>
<i>Type Loan Packaged or Approved:</i>				
SBA 504's	16	20	23	8
SBA 7(a)'s Packaged	1	1	6	6
Revolving Loan Fund	5	3	5	6
Rural Loan Fund	14	16	8	9
Internal Thru LDC	0	0	1	0

### APPROVAL BY PARTICIPANT BANKS

#	Bank	CSRA Portion or Guaranty	Total Projects
6	Sea Island Bank/Synovus – Statesboro	\$ 892,500	\$1,967,406
4	Georgia Bank & Trust - Augusta	\$1,215,000	\$3,767,100
3	First National Bank and Trust – Augusta/Louisville/Thomson	\$ 797,000	\$2,118,000
3	First Bank – Augusta	\$ 453,750	\$ 785,000
3	Durden Banking Company – Swainsboro/Twin City	\$ 449,000	\$ 887,196
2	Sun Trust Bank – Augusta	\$ 440,250	\$1,390,850
1	Eagle Bank – Statesboro	\$1,000,000	\$1,533,333
1	Farmers State Bank – Lincolnton/Washington	\$ 525,000	\$2,600,000
1	Community Bank of Johnson County – Wrightsville	\$ 150,000	\$ 358,000
1	Regions Bank - Augusta	\$ 229,000	\$ 550,000
1	Farmers and Merchants Bank – Statesboro	\$ 243,000	\$ 667,000
<u>3</u>	<u>No Participant Bank – CSRA Development Only</u>	<u>\$ 227,980</u>	<u>\$ 300,000</u>
<b>29</b>	<b>TOTAL PROJECTS</b>	<b>\$6,622,480</b>	<b>\$16,923,885</b>

### APPROVAL BY COUNTY

#	County	Our Portion or Guaranty	Project	Jobs Created or Retained
7	Richmond County (Augusta)	\$2,248,750	\$6,701,950	36
7	Bulloch County (Statesboro)	\$1,642,751	\$3,255,139	153
6	Columbia County (Martinez/Evans)	\$ 994,979	\$2,074,600	13
3	Emanuel County (Swainsboro/Twin City)	\$ 449,000	\$ 887,196	15
2	Wilkes County (Washington)	\$ 675,000	\$2,800,000	101
2	McDuffie County (Thomson)	\$ 186,000	\$ 429,000	8
1	Johnson County (Wrightsville)	\$ 150,000	\$ 358,000	5
<u>1</u>	<u>Out of State</u>	<u>\$ 276,000</u>	<u>\$ 418,000</u>	<u>0</u>
<b>29</b>	<b>TOTAL PROJECTS</b>	<b>\$6,622,480</b>	<b>\$16,923,885</b>	<b>331</b>

## AREA AGENCY ON AGING

Jeanette Cummings  
Director

The CSRA Area Agency on Aging (AAA), a division of the CSRA Regional Development Center, continued to work aggressively to meet the needs of older adults in the CSRA with a blend of technically enhanced regional strategy development and old-fashioned community teamwork.

The CSRA Area Agency on Aging was designated in October of 1974, to provide and coordinate programs for older adults in the Central Savannah River Area, located in east central Georgia and headquartered in Augusta, Georgia. From the beginning, the goal of the Agency has been to assure maximum independence and enhance the quality of life for older persons through home- and community-based services.

The CSRA Area Agency on Aging provides a variety of services and support to improve the lives of senior citizens in all 14 counties of the CSRA. The Area Agency on Aging's primary activities are identifying and planning for aging-service needs throughout the region, connecting senior citizens and caregivers with needed aging services and information, providing staff support and leadership to outside agencies that address aging issues, and administering grants and contracts to quality organizations that provide services to older CSRA residents.

The AAA's primary activities include:

- ◆ Providing comprehensive information on home and community-based services available to older citizens in our area through the *AGING GATEWAY*, your "one-call" information and referral center,

*The GATEWAY can be accessed by calling 706-210-2018 or toll free 1-888-922-4464*

- ◆ Connecting people to appropriate assistance solutions that fit their individual circumstances or needs,
- ◆ Protecting the rights of older people in our area,
- ◆ Working to improve the quality of life of our elderly citizens,
- ◆ Studying and assessing community needs,
- ◆ Funding relevant programs for projects designed to benefit older citizens, and
- ◆ Monitoring the programs that serve our elderly population to ensure that they address needs efficiently and effectively.

AAA staff work with the following individuals and groups within the CSRA to achieve our goals:

- ◆ *Senior Citizens*- older citizens looking for solutions to their unique needs or circumstances related to aging.
- ◆ *Caregivers*- people with older spouses, parents, relatives or friends looking for answers to aging-related programs and issues.
- ◆ *Care Providers*- service companies and professionally trained people charged with providing aging-related services in our area.
- ◆ *Volunteers*- community and faith-based groups interested in reaching out to older citizens.

The following page outlines the achievements of the CSRA RDC's AAA during Fiscal Year 2002.

**SUMMARY OF SERVICES DELIVERED BY SUBCONTRACTORS  
FISCAL YEAR 2002**

<b>Service</b>	<b>Units</b>	<b>Persons</b>	<b>Award</b>
Adult Day Care	91,066.5	54	\$ 49,348
Adult Day Health	8,512.5	25	87,141
Respite- In- Home	15,709.5	105	187,382
Material Aid	31,820	31,820	40,000
Information & Assistance	18,385	18,385	70,802
DHR Transportation	66,001	8,339	243,114
Mobile Day Care	941.5	15	19,128
Case Management	1,268.5	390	100,000
Community Public Education	93	16,966	17,371
Counseling	233	316	31,116
Health Promotion/ Wellness *	8,516	6,558	74,806
Home Delivered Meals	158,243	1,819	293,413
Home Modification/ Home Repair	471	261	160,000
Homemaker	18,046	484	314,163
Outreach	562.5	213	20,000
Personal Care **	233	8	3,905
Recreation	7,784	110,458	105,129
Congregate Meals	133,657	1,683	320,951
Medication Management ***	802	176	9,073
<u>Care Coordination</u>			<u>1,438,866</u>
<b>Totals</b>	<b>562,345</b>	<b>198,075</b>	<b>\$3,585,708</b>

\* Combined totals for individual and group services  
 \*\* Service provided in Richmond County for 3 months of fiscal year  
 \*\*\* Service provided for 9 months of fiscal year

The CSRA Area Agency on Aging has oversight over \$5.2 million of federal, state, and local funding for aging services.

**Community Care Services Program**

The Community Care Services Program (CCSP) is an income based Medicaid program providing in-home services to frail elderly and disabled at risk for nursing home placement. For FY 2002, 1,376 clients received CCSP services allowing them to remain as independently as possible in their own homes. The AAA is responsible for monitoring and oversight of the Community Care Services Program with Medicaid client benefit funding at \$9.25 million.

**CSRA Area Agency on Aging Service Providers**

Augusta Alzheimers' Association	Family Counseling Center	Shiloh Comprehensive Center
Autumn Care Adult Day Center	Georgia Legal Services	Screven County Senior Center
Care Management Consultants	Glascocock County Senior Center	Southern Home Care
City of Grovetown	Golden Harvest Food Bank	Washington Area Faith in Action
CSRA Private Duty, Inc.	McDuffie County	Walton Option, Inc.
Excell Home Care	Quality Healthcare Services	Washington County Council on Aging
Family Care, Inc.	Senior Citizens' Council of Greater Augusta	

# INFORMATION TECHNOLOGY DEPARTMENT

Brenda D. Ervin, MCP  
Network Administrator

## Overview

The Information Technology Department is dedicated to provide the highest level of technical leadership and information services to the public and the private entities we serve by enhancing, expanding and broadening the potential of staff through excellent and exciting information and communication solutions; to be recognized as leaders in the design and delivery of technology solutions; and to assist our clients and member jurisdictions by training them in the use of today's technology.

The RDC's IT Department connects the organization to a wide gamut of sites through its management of the RDC's network and its connection to the worldwide web. The Information Technology Department works closely with local area network technology to provide high-quality computational services to the staff, and to make the RDC accessible to public and private organizations. In addition to managing the internal CSRA RDC network, the Information Technology Department accomplishes its goal of "promoting and aiding in the effective use of information technology" and combines its strengths and resources with those of the Technology Group through cooperative partnerships, technical support, hardware/software consultation, and education by providing maximum value to customers through the following services:

- Networking Support and Troubleshooting
- Internet/Intranet Development and Maintenance
- Technology Consultation
- Software Development and Support
- On-Site Training
- Computer Support as needed

## Goals/Visions

The RDC's IT Department strongly believes that fast access to the Internet in our global society is absolutely necessary in today's environment. In order to assist our member jurisdictions with the ever-changing technology, the RDC's IT department provides the following assistance for RDC staff:

- Provides the information technology hardware, software and network access required to support the teaching and learning process.
- Provides the information technology infrastructure to enable efficient, effective and meaningful research.
- Promotes the use of information technology to facilitate community-based active learning.
- Uses information technology to improve the speed and efficiency at which we deliver administrative support services.
- Seeks out and develops partnerships and/or collaborative relationships with other agencies, organizations, business & industry, vendors, etc. for the purpose of maximizing the efficient acquisition and use of information technology.

Strategic planning is an ongoing process. The goals and strategies set forth require periodic review and assessment. The Information Technology Department reviews the Information Technology Strategic Plan as part of the institution's overall planning process and aligns the information technology planning process with the organization's budget cycle.

In the near future, the Information Technology Department plans to conduct a study of Technology levels throughout the CSRA. This study will help the RDC bring local government jurisdictions up-to-date with technology and will enable the RDC to offer services and support needed by our local jurisdictions.

### **Achievements in Fiscal Year 2002:**

- Planned and restructured the RDC's network to be more efficient and effective to its users.
- Developed an inventory of equipment, licensing, personnel and network connectivity.
- Became an Official Microsoft Volume Licensing Customer through Georgia Technology Authority (GTA) to ensure compliance with Product Licenses.
- Provided web site hosting and support for local governments.
- Provided general computer and network support for local governments.
- Provided general computer and network support for CSRA RDC staff.
- Conducted a survey of computer systems used by the Area Agency on Aging (AAA).
- Installed new equipment for Area Agency on Aging.
- Installed Aging Information Management System (AIMS) software at the Senior Citizens Council (Wellness Program), Augusta Alzheimers Association, and Georgia Legal Services.
- Trained AAA providers' (key persons) on how to utilize AIMS data once installed.
- Maintained the AIMS software at the RDC and vendor locations and resolved problems as the need arose.
- Coordinated the usage of workstations with AAA providers to enter AIMS data at the RDC so that vendors could meet AAA/DHR deadlines.
- Setup/configured and installed hardware and software for the Glascock County Senior Center.
- Worked with DHR local technical engineers to upgrade the Aging Novell Network.
- Worked with DHR to process lapsed SFY2002 Care Coordination funds equipment order to provide additional AIMS workstations for a CSRA Subcontractor.

It is the goal of the CSRA RDC's Information Technology Department to offer the following commitments:

- To our citizens, we pledge cost-effective, innovative solutions.
- To our system users, we recognize your need for timely access to internal and external data.
- To our customers, we dedicate ourselves to your continued success and promise to deliver products and services on time, every time.



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